



# TOWN OF PINCHER CREEK COUNCIL MEETING AGENDA

Monday, March 27, 2023 at 6:00 p.m.

Council Chambers, Town Hall

Zoom Link

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
  - 4.1 Sgt. Ryan Hodge - RCMP
  - 4.2 Shane Turgeon – Light Chasers Conference
5. **Adoption of Minutes**
  - 5.1 Minutes of the Regular Meeting of Council held on March 13, 2023
  - 5.2 Minutes of the Joint Council Meeting held on March 15, 2023
6. **Business Arising from the Minutes**
  - 6.1 Borrowing Bylaw # 1636-23/Petition Period
7. **Bylaws**
8. **New Business**
  - 8.1 Sander/Snowplow RFP Award
  - 8.2 Climate Risk Assessment Results and Open House
  - 8.3 Lebel Solar Installation Evolgen Funding Acceptance
  - 8.4 Energy Management Updates
  - 8.5 Rendezvous 2023 Returns to the Creek– July 14 & 15, 2023
  - 8.6 Lightchasers Conference- May 26-28, 2023
9. **Council Reports**
  - 9.1 Upcoming Committee Meetings and Events
10. **Administration**
  - 10.1 Council Information Distribution List
  - 10.2 FCM Funding Decision
11. **Closed Session Discussion**
  - 11.1 Safety Codes Services Agreement – s. 16, 24 & 25
  - 11.2 RCMP Building Update - s. 16

11.3 Service Line Warranties of Canada - s.16

11.4 Debrief of Joint Council Meeting - s. 21

12. **Notice of Motion**

13. **Adjournment**

***The next Regular Council Meeting is scheduled for April 11, 2023 AT 6:00 p.m.***





**REGULAR MEETING OF COUNCIL**  
**Held on Monday March 13, 2023**  
**In Person & Virtually,**  
**Commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, B. Wright,  
G. Cleland, and S. Nodge

Staff: A. Lucas, Chief Administrative Officer; K.  
Green, Executive Assistant; W. Catonio  
Director of Finance and Human Resources,  
L. Rideout, Director of Community Services;  
and L. Wilgosh, Former CAO

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:00 pm.

**2. Scheduled Public Hearing**

**3. AGENDA APPROVAL**  
**CLELAND:**

The Council for the Town of Pincher Creek agrees to add 4.1 delegation Lou Burnham Pincher Creek Legion and approve the March 13, 2023 agenda as amended.

**CARRIED 23-093**

**4. DELEGATIONS**

**4.1 Lou Burnham – Pincher Creek Legion**

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Joint Council Meeting held on February 21, 2023**

**GREEN:**

That Council for the Town of Pincher Creek approves the minutes of the Regular Meeting of Council held on February 21, 2023 as presented.

**CARRIED 23-094**

**5.2 Minutes of the Regular Meeting of Council held on February 27, 2023**

**OLIVER:**

That Council for the Town of Pincher Creek agrees to add that Councillor Oliver recused himself for item 8.2 Riplinger Wind Project Proposal and approve the minutes of the Joint Council Meeting held on February 27, 2023 as amended.

**CARRIED 23-095**

**5.3 Minutes of the Committee of the Whole held on March 1, 2023**

**WRIGHT:**

That Council for the Town of Pincher Creek approves the minutes of the Committee of the Whole held on March 1, 2023 as presented.

**CARRIED 23-096**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Deer Fence - Concerned Citizen Letter**

**WRIGHT:**

That Council for the Town of Pincher Creek direct administration to investigate the possibility of amending the Land Use Bylaw for temporary fencing.

**CARRIED 23-097**

**7. BYLAWS**

**8. NEW BUSINESS**

**Pincher Creek & District Chamber of Commerce AGM**

**OLIVER:**

That Council for the Town of Pincher Creek support Councillor Nodge attending the Pincher Creek & District Chamber of Commerce AGM on March 15th, 2023.

**CARRIED 23-098**

**8.2 Emergency Response plan and Vertical Church**

**GREEN:**

That Council for the Town of Pincher Creek Administration recommends that Council direct Administration to prepare a Letter of Support for the Vertical Church to accompany their grant proposal to the Community Foundation of Lethbridge and Southwestern Alberta.

**CARRIED 23-099**

**8.3 Invitation to Southern Alberta Economic Development Forum**

**OLIVER:**

That Council for the Town of Pincher Creek agree that Councillor Green will attend the Southern Alberta Economic Development Forum on March 30th, 2023 in Lethbridge

**CARRIED 23-100**

**9. COUNCIL Report**

**9.1 UPCOMING COMMITTEE MEETINGS AND EVENTS**

**OLIVER:**

That Council for the Town of Pincher Creek accepts upcoming meetings and events as information.

**CARRIED 23-101**

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**GREEN:**

That Council for the Town of Pincher Creek accepts the March 13, 2023 Council Information Distribution List as information.

**CARRIED 23-102**

**NODGE:**

That Council for the Town of Pincher Creek direct administration to draft letters responding to items 15 & 17 from the March 13, 2023 Council Distribution List.

**CARRIED 23-103**

**11. CLOSED MEETING DISCUSSION**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on Monday, March 13, 2023 at 7:08 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Community Services, Former CAO and Director of Finance and Human Resources in attendance.

**CARRIED 23-104**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Monday, March 13, 2023 at 8:09 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer Executive Assistant, Director of Community Services, Former CAO and Director of Finance and Human Resources in attendance.

**CARRIED 23-105**

**11.1 Recreation Agreement - FOIP s. 21 & 24**

**NODGE:**

That Council for the Town of Pincher Creek direct administration to follow up with a letter of response to the MD with outstanding issues and to establish 2023 as the base year.

**CARRIED 23-106**

**OLIVER:**

That Council for the Town of Pincher Creek direct administration to communicate to the MD that the cost of operating the Recreation Facilities is reduced by removing the CAO and director of community services salaries and keeping the rolls of finance, safety, payroll, accounts receivable and accounts



payable as they are key contributors for the safe and effective operations of the recreation services.

**CARRIED 23-107**

**NODGE:**

That Council for the Town of Pincher Creek direct administration to bring the amendments of the recreation agreement to council for approval.

**CARRIED 23-108**

**11.2 RHPAP Request and Communications – FOIP s. 16**

**WRIGHT:**

That Council for the Town of Pincher expresses our support for the Rhapsody Physician Award and the Rhapsody Health-care Heroes Award for nominated Doctors

**CARRIED 23-109**

**11.3 Personnel – FOIP s. 24**

**CLELAND:**

That Council for the Town of Pincher Creek provide additional funding to support the staffing of a full-time permanent Planner/Development Officer position in 2023 to provide planning and development functions and services for the community.

**CARRIED 23-110**

**11.4 Pincher Creek Foundation Letter – FOIP s. 16 & 24**

**OLIVER:**

That Council for the Town of Pincher receive the Pincher Creek Foundation Letter as information.

**CARRIED 23-111**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**CLELAND:**

That this meeting of Council on March 13, 2023 be hereby adjourned at 8:15 pm.

**CARRIED 23-112**

MAYOR, D. Anderberg

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CAO, A. Lucas

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 27<sup>th</sup> DAY OF MARCH 2023**

**S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY MARCH 27, 2023 AT 6:00 P.M.**

DRAFT



**JOINT COUNCIL MEETING**  
**Town of Pincher Creek & Municipal District of Pincher Creek #9**  
**Held on March 15, 2023**  
**Council Chambers**  
**Commencing at 5:30 p.m.**

**IN ATTENDANCE:**

**Town of Pincher Creek** – Mayor - D. Anderberg  
 Councillors: M. Barber, D. Green, W. Oliver, S. Nodge and G. Cleland  
 Staff: CAO A. Lucas, Former CAO Laurie Wilgosh

**Municipal District of Pincher Creek #9** – Reeve R. Lemire, Deputy Reeve T. Bruder  
 Councillors: D. Cox, J. MacGarva  
 Staff: CAO Roland Milligan

1. **CALL TO ORDER**  
 Mayor Anderberg called the meeting to order at 6:00 p.m.
2. **AGENDA APPROVAL**
3. **Closed Session**
  - 3.1 **Presentation by Dr. Duke FOIP s. 21**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on March 15, 2023 at 5:38 pm in accordance with section 21 of the Freedom of Information and Protection of Privacy Act, with the Town Council, Chief Administrative Officer, Former CAO, MD Council, MD CAO and Dr. Sandra Duke & Connie Burkart.

**CARRIED 23-J08**

*B. Wright joined meeting at 6:00pm*

**NODGE:**

That Council for the Town of Pincher Creek agree to move out of closed session of Council on March 15, 2023 at 7:35 pm in accordance with section 21 of the Freedom of Information and Protection of Privacy Act, with the Town Council, Chief Administrative Officer, Former CAO, MD Council, MD CAO, and Dr. Sandra Duke & Connie Burkart.

**CARRIED 23-J09**

*M. Barber & D. Cox left meeting at 7:00 pm*

*Dr. Duke & C. Burkart left meeting at 7:20 pm*

**3.1 Presentation by Dr. Duke FOIP s. 21**

**CLELAND:**

That Council for the Town of Pincher Creek accepts the presentation by Dr. Duke as information

**CARRIED 23-J10**

**4. Next Meeting Date**

**5. ADJOURNMENT**

**CLELAND:**

That this Joint Council Meeting on March 15, 2023 is hereby adjourned at 7:40 pm.

**CARRIED 23-J11**

\_\_\_\_\_  
MAYOR, D. Anderberg

\_\_\_\_\_  
CAO, A. Lucas

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 27<sup>th</sup> DAY OF MARCH 2023**

**S E A L**



# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Borrowing Bylaw # 1636-23/Petition period	
<b>PRESENTED BY:</b> Angie Lucas, Chief Administrative Officer	<b>DATE OF MEETING:</b> 3/13/2023

### **PURPOSE:**

To provide Council with information regarding a potential petition submission in opposition to the Borrowing Bylaw 1635-23

### **RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the information regarding the process and options available if the Town receives a petition in opposition to the Borrowing Bylaw 1635-23

### **BACKGROUND/HISTORY:**

Council made the decision to move forward with the construction of a new Community Recreation and Event Centre including a new curling rink on February 13, 2023 and to proceed with a Borrowing Bylaw for up to \$4,000,000 in construction costs. The Borrowing Bylaw # 1636-23 was presented to Council for first reading on February 27, 2023.

Advertising of the borrowing bylaw was posted for the week of March 8, and March 15th, and the 15 day petition period runs from March 16th to March 30, 2023.

Administration is providing information to Council in preparation of tentatively receiving a public petition in opposition of the borrowing bylaw.

S. 219 of the MGA states that in order for a petition to be sufficient it needs to be appropriately worded and signed by a minimum of 10% of the Town's population and be presented to the Chief Administrative Officer, in this case by March 30th.

The Town's population is 3622, as per the Canadian census 2021

After receiving a petition the CAO has 45 days to review the petition and declare whether it is sufficient or not.

For petition purposes, this borrowing bylaw refers to MGA s.231(1)(3).

If the petition is found to be sufficient then two options are available to the Town Council as per S.131(5)



- a) decide not to proceed with the borrowing bylaw
- b) decide to proceed with the borrowing bylaw and to submit the bylaw for a vote of the electors within 90 days of the CAO's declaration of petition sufficiency

S 231(9) - If the petition is not found to be sufficient, the Council may pass the Borrowing Bylaw as presented

S. 271 - The borrowing proposed must not exceed the Town's debt limit

If the borrowing bylaw is passed, the operating budget will require an amendment to include the annual borrowing costs.

If indeed a petition is received, sufficient or not, Council may wish to postpone the construction of the new facility for some time in order to plan for options including long term financing.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek consider other financing options for the construction of the proposed Community Recreation and Event Centre.

That Council for the Town of Pincher Creek decide to postpone the construction of a Community Recreation and Event Centre for three to five years, and proceed with fund raising options including grants and corporate sponsorship.

That Council for the Town of Pincher Creek consider funding the new proposed Community Recreation and Event Centre from town reserves or a combination of reserves and borrowed funds.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

Recreation Master Plan

**FINANCIAL IMPLICATIONS:**

Estimated construction costs - \$4,000,000

Additional tentative funding sources - grants, other local government sources, corporate and private donations

**PUBLIC RELATIONS IMPLICATIONS:**

There are supporters for a new curling rink and event centre, and those against. Some may just feel the timing is not appropriate suggesting that the community has other priorities.

**ATTACHMENTS:**

petition to council 2019 - 3122

Rec Master Plan - curling - 3122

**CONCLUSION/SUMMARY:**

Administration supports that Council receive the petition process information as provided.

**Signatures:**

**Department Head:**

*Angie Lucas*

**CAO:**

*Angie Lucas*

## 1. Indoor Facilities and Programming

.....

- A. Ice Arena Upgrades
- B. Pincher Creek Curling Rink**
- C. Expand and Enhance Programming for All Ages
- D. Climbing Gym
- E. Performing Arts and Culture Space
- F. Upgrade the Pool
- G. Multi-use Facility

### B. Pincher Creek Curling Rink

Originally constructed in 1952 and rebuilt in 1964, the Pincher Creek Curling Club is one of the oldest recreation facilities in town. The Club's aging structure has created difficulties securing insurance, maintaining operations, and planning for the future. A 2020 Facility Lifecycle Assessment Report concluded that major rink components are in conditions ranging from marginal to good and that an estimated investment of just under \$600,000 is required in the next five years to address the architectural, structural, mechanical, and electrical deficiencies.

Community engagement revealed strong resident and stakeholder sentiment to upgrade the curling rink. Resident survey respondents indicated that the curling rink was the most needed new or improved indoor facility (35%), the most important improvement the Town and M.D. could make to recreation (18%), and the third most important action to grow visitation and improve the visitor experience (10%). Stakeholder engagement similarly identified curling rink upgrades as a top indoor facility need for the community.

Town Council has identified upgrading the curling rink as a key success factor in the Town's Four Year Strategic Plan and has undertaken significant assessment and planning efforts over the past decade, exploring options for rink renovations, new facility development, and strategic partnerships.

While curling participation on a national level is declining due largely in part to shifting demographics and difficulty attracting younger participants, the Pincher Creek Curling Club has experienced growth in recent years.<sup>8</sup> This growth is largely attributed to the popularity and accessibility of the stirring curling program which provides a unique curling experience for approximately 60-80 local seniors, youth, and those with disabilities. The Club also runs mixed leagues (60 members), supports school recreation programs (375 student participants), and hosts bonspiels.

The region's older population, growing participation in curling programs, and the aging infrastructure of the rink support the need for a new facility in the short to medium-term.

In the short to medium-term, the Town and M.D. should further explore developing a new curling rink. New development should include sound business and operational planning to support the sustainability and success of the club.

In order to further justify this development and support the vision for this Master Plan it will be essential for the new curling rink facility to reach out to children, youth, and young adults through enhanced programming specifically directed at these age groups. It is further recommended that the curling rink be highly visible to the general population through architectural enhancements (e.g. glass wall and viewing area).



## Top 10 Facility Priorities

The master plan process considered a wide variety of inputs including community engagement, supply/demand analysis, and a review of the demographics of the region (see Section 10 – Master Plan Priorities). Below are the top 10 recommended facility priorities.



### 1. Trail system expansion and enhancement

Develop a comprehensive, well connected trail system throughout the region that will encourage people to get outside and live a healthy, active lifestyle as well as promote active transportation.



### 3. New curling rink (tied for #3)

In the short to medium-term, the Town and M.D. should further explore developing a new curling rink. New development should include sound business and operational planning to support the sustainability and success of the club. It will be essential for the new curling rink facility to reach out to children, youth, and young adults through enhanced programming specifically directed at these age groups. It is further recommended that the curling rink be highly visible to the general population through architectural enhancements (e.g. glass wall and viewing area).



### 2. Arena upgrades

In the short-term, it is recommended that the upgrades outlined in the recent arena assessment be completed, dressing rooms should be upgraded, the front lobby should be modernized, and a new façade should be put on the building. In the long-term, once the arena is nearing the end of its useful life or utilization has grown substantially, development of a new arena should be considered. To support future replacement, annual contributions to capital reserves should continue.



### 5. Regional signage/wayfinding

In the short to medium-term the Town and M.D. should work to develop a network of regional signage for identified areas of visitation. Regional signage should have a consistent theme that matches the brand of the region.



### 3. Upgrade existing outdoor facilities (tied for #3)

To support greater participation in recreation, parks, and culture activities, well-loved outdoor facilities should be improved through enhanced irrigation at sport fields, wind fencing at the tennis courts, and equipment upgrades at the skatepark.



### 6. New climbing wall/gym

In the short to medium-term, the Town and M.D. should consider opportunities to develop a climbing space at an existing facility such as the Multi-Purpose Facility (near the water slide), a future multi-use facility or in partnership with the private sector.



# 1. Indoor Facilities and Programming

### Legend:

Priority/  
Cost L (Low)  
M (Medium)  
H (High)

Timeline S (2021-2025)  
M (2026-2030)  
L (2031-2040)

★ Quick Win

! Highest Priority Items

Master Plan Priorities	Action Items	Priority	Timeline	Cost
A. Ice Arena Upgrades	1.A.1 Complete the recommended upgrades outlined in the 2020 Facility Lifecycle Assessment.	H	S – M	H (\$1.3M)
	1.A.2 Upgrade the dressing rooms to allow for more space in each room and create a new dressing room for use by other genders or special groups.	H	S – M	H (Feasibility study needed)
	1.A.3 Upgrade and modernize the front lobby of the arena.	M	S – M	H (Feasibility study needed)
	1.A.4 Provide enhancements to the façade of the arena and Multi-Purpose Facility.	M	M	H (Feasibility study needed)
	1.A.5 Continue to contribute annual funds to capital reserves to support future replacement.	M	Ongoing	H
B. Curling Rink Development	1.B.1 Develop a new curling rink.	H	S – M	H (\$5-6M)
	1.B.2 Expand and enhance programming and opportunities for children, youth, and young adults.	H	S	L
	1.B.3 Ensure the facility is highly visible to the public through architectural enhancements.	H	S – M	H
C. Expand and Enhance Indoor Programming for All Ages	1.C.1 Develop recreation and culture program plans and enhance programming for a wide variety of interests and ages.	H	S	L
	1.C.2 Provide support to local groups and organizations to encourage the development of recreation and culture events and programs.	H	S	L
D. Develop a Climbing Gym or Wall	1.D.1 Explore opportunities to develop a climbing gym or wall at the Multi-Purpose Facility, another existing municipal facility or through partnership with local organizations or the private sector.	H	S	H (\$300-400k)
E. Develop a Performing Arts and Culture Multi-use Space	1.E.1 Develop a performing arts/culture multi-use space.	H	M	H (\$1M)



## APPENDIX K: Funding Opportunities

The Town and M.D. should consider the following financial strategies and opportunities in order to achieve more objectives identified in this Master Plan and to mitigate the anticipated capital and operational budget impacts.

### Involvement of the Non-Profit Sector

The non-profit sector can be of assistance in reducing capital development and annual program/project costs in a variety of ways. For example, non-profit societies can access grants that are not available to municipalities or private sector organizations; they can fundraise for new projects or on-going facility operations; and they can volunteer at programs and events, and conduct work-bees to lower project costs. The Pincher Creek region already has numerous non-profit organizations related to recreation and culture that can be of assistance in similar ways.

### Review Existing Municipal Budget

The Master Plan has the potential to alter the Town and M.D.'s municipal budgets. Therefore, it would be prudent to examine the budgets as a whole and determine if there are opportunities to reduce costs and increase revenues in order to support the capital and operational budget impacts.

### Alternative Operating Models for Facilities and Programs

In certain cases, independent operating boards, non-profit societies, and the private sector have been successful in running facilities and delivering programs. Given the right circumstances, alternative operating models have the potential to reduce costs to the Town and M.D.

### Enhanced Corporate Sponsorships

There may be opportunity to develop enhanced corporate sponsorships for recreation, parks, and culture services in the region. As the region grows and attracts new industries, corporations can be invited to sponsor facilities and programs in the community. Additional sponsorship funds will allow the Town and M.D. to reduce costs and achieve more with their investments in service delivery.

### Grant Funding from Provincial and Federal Governments

Municipalities are able to access grant funding from provincial and federal governments for projects related to recreation, parks, and culture. The Municipal Sustainability Initiative is an example of a provincial level funding program that provides grants for capital developments and operational costs. The Town and M.D. can seek to secure additional grant funding to help them achieve objectives identified in the Master Plan. Additional grant opportunities include:

- Investing in Canada Infrastructure Program (Federal)<sup>44</sup>
- Heritage Preservation Partnership Program (Provincial)<sup>45</sup>
- Community Facility Enhancement Program (Provincial)<sup>46</sup>
- Event Support Program (Provincial)<sup>47</sup>
- Community Initiatives Program (Provincial)<sup>48</sup>
- Community and Regional Economic Support (Provincial)<sup>49</sup>

# Petition to council

Information for Albertans, elected  
officials and municipal officers

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Municipal Affairs

September 2019

Petition to council: Information for Albertans, elected officials and municipal officers

The contents of this publication are intended to provide general information. Readers should not rely on the contents herein to the exclusion of independent legal advice.

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# Introduction

The intent of this document is to identify those areas of the *Municipal Government Act* (MGA) relating to petitions to council, and to supplement and explain the petitioning requirements. **This is not a legal document.** Only a brief summary of the petitioning requirements is provided here, therefore **do not** base your decisions on this summary alone, but instead use in conjunction with the appropriate legislation, including the municipality's petition bylaw.

Appendix A is a listing of the applicable references to petitions with in the MGA. Copies of the MGA and the *Local Authorities Election Act* (LAEA) can be obtained from the Queen's Printer bookstore.

Queen's Printer Bookstore  
Suite 700, Park Plaza Building  
10611 – 98 Avenue NW  
Edmonton AB T5K 2P7  
Phone: 780-427-4952  
Fax: 780-452-0668  
Email: [qp@gov.ab.ca](mailto:qp@gov.ab.ca)  
Website: [www.qp.alberta.ca](http://www.qp.alberta.ca)

It is also very important that you **contact your municipal office** to obtain a copy of any municipal bylaw to ensure you are meeting the requirements that apply to a petition to the council of your municipality.

This document is only a guide to the legislation. Consult your solicitor for advice on specific situations

# Definitions

Bylaw	means a bylaw modifying petition requirements as described in section 26.1 of the MGA.
CAO	means the Chief Administrative Officer of the municipality as defined in section 1 of the MGA.
CEO	means the Chief Elected Official of the municipality as defined in section 1 of the MGA.
Council	means the elected council of a municipality as defined in section 1 of the MGA.
Elector	means a person who is eligible to vote in an election as defined in section 1 of the MGA and sections 1 and 12 of the LAEA.
LAEA	refers to the <i>Local Authorities Election Act</i> , Chapter L-21 of the Statutes of Alberta 2000, and amendments thereto.
MGA	refers to the <i>Municipal Government Act</i> , Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto.
Petition	is a formal request to Council signed by a required number of electors.
Petitioner	is an elector as defined in section 1 of the MGA and sections 1 and 12 of the LAEA who signs a petition.
RSA	Revised Statutes of Alberta.
Summer Village residence	means a parcel of land having at least one building the whole or any part of which was designed or intended for, or is used as, a residence by one person or as a shared residence by 2 or more persons, whether on a permanent, seasonal or occasional basis. For purposes of the definition of “summer village residence”, “building” includes a manufactured home, mobile home, modular home or travel trailer, but does not include a tent.
“The Act or “Act”	refers to the MGA.

Witness

means an adult person who claims that he or she was personally present and saw the signatory sign his or her name on the petition.

## Bylaws Modifying Petition Requirements

Section 226.1(1) allows the council of a municipality to pass a bylaw changing certain requirements stated under sections 219 to 226 and section 233(2) of the MGA. A council can now:

- (a) reduce the number of signatures required in section 223(2) of the MGA for petitions to the council;
- (b) allow petitioners to remove their names from petitions to the council by filing a statutory declaration with the CAO within 14 days of the petition being filed.
- (c) provide for petitions to council to be signed electronically and for modification of the requirements in sections 224(2) and (3) and 225(3) of the MGA to the extent the council considers necessary or appropriate for that purpose;
- (d) provide for petitions to be filed with the CAO electronically; and
- (e) extend the time provided in section 233(2) of the MGA for filing petitions with the CAO.

This bylaw cannot be petitioned and must not take effect until 90 days after it is passed.



# Protection of Personal Information

Personal information contained in a petition must not be disclosed to anyone except the CAO and the CAO's delegates, and must not be used for any purpose other than validating the petition.

The minimal disclosure that occurs during the collection of signatures is not considered to be a breach of privacy.

Every page of a petition must contain an identical statement outlining the above information.

## What is a Petition

A petition, within the context of this document and the MGA, is a formal request to those in authority for an action to be taken.

## Who May Petition

Only the electors of a municipality are eligible to be petitioners. See section 222 of the MGA. Please refer to sections 12 and 47(1) of the LAEA to determine eligibility.

The only exception to the above is where the owners of property can petition in regard to local improvements. See sections 392, 393, and 408 of the MGA.

## What can be Petitioned

### Limitation on Petitions

Section 231(1) prohibits petitions for a vote on proposed planning, development, and road closure bylaws and resolutions even though they are advertised.

Section 232(2) of the MGA prohibits petitions for new bylaws or against existing bylaws or resolutions under Part 8 (Financial Administration), Part 9 (Assessment of Property), Part 10 (Taxation), Part 17 (Planning and Development) and Part 17.2 (Intermunicipal Collaboration). As well, sections 408 and 409 of the MGA prohibit petitions against necessary local sewer improvements and private connections to water and sewer improvements.

## Limitations on Time

Petitions for a vote on other bylaws or resolutions that must be advertised, must be submitted to the municipal CAO within a specified time period. A petition to council for a vote of the electors on a proposed bylaw under Part 8 (Financial Administration) is not deemed to be sufficient unless it is filed with the CAO within 15 days of the last date on which the proposed bylaw or resolution is advertised. See section 231(3) of the MGA.

A petition to council for a vote of the electors on a proposed bylaw or resolution that is required to be advertised by another part of the MGA, or another enactment, is not deemed to be sufficient unless it is filed within 60 days of the last date on which it was advertised. See section 231(4) of the MGA.

## Number of Petitioners Required

A petition is sufficient if it meets the requirements of sections 22 to 226, or where those requirements are modified by a municipal bylaw under section 226.1 of the MGA.

The minimum number of petitioners required varies in relation to the purpose and nature of the petition, as outlined in the table below.

MGA Section	Purpose of Petition	Population Requirement
Section 232	New bylaw Amend or repeal an existing bylaw or resolution subject to some limitations Public meeting Public vote on an advertised bylaw or resolution (s. 231)	Electors numbering at least 10% of the municipality's population or in the case of a summer village, **electors equal to at least 20% of the number of summer village residences.
Section 392	Local Improvements	Two thirds of the owners who would be liable to pay the local improvement tax and the owners who sign represent at least one half of the value of the assessments for the land on which the tax will be imposed.

Summer village residence is defined at the beginning of this document. The total number of summer village residences can be found on the Municipal Affairs website, on the statistical information page for each summer village.

Elector eligibility is defined in Sections 12, 47 and 48 of the LAEA.

## General Requirements

The general requirements for a petition are contained in section 224 of the MGA. Each page of the petition must contain an identical statement of the purpose of the petition. The wording of a petition is very important. It is recommended that legal or professional support be obtained to draft a petition. Witness affidavits must be included with the petition when filed with the CAO. Each page must also contain an identical statement on the protection of personal information.

The petition must include, for each petitioner:

- (a) the printed surname and printed given names or initials of the petitioner,
- (b) the signature of the petitioner,
- (c) the street address of the petitioner (a “Rural Route” or “Post Office Box” address is not sufficient), or the legal description of the land on which the petitioner lives,
  - (c.1) the petitioner’s telephone number or e-mail address, if any, and
- (d) the date on which the petitioner signs the petition.

The signature of an adult witness must be included next to each petitioner’s signature. Each witness must also take an affidavit that, to the best of the witness’s knowledge, the signatures witnessed are those of the persons entitled to sign the petition. A witness should be aware of any requirements modified by a municipal bylaw under section 226.1 of the MGA.

A sample petition format is attached as Appendix D.

## Role of a Petition Witness

As a witness to the petitioner’s signature, it is your responsibility to determine that each person signing the petition is eligible to do so.

This requires you to determine, at a minimum, that the petitioner is an eligible voter as described in sections 12, 47 and 48 of the LAEA.



The basic requirements are:

Section 47(1) A person is eligible to vote in an election held pursuant to this Act if the person

- (a) is at least 18 years old,
- (b) is a Canadian Citizen, and
- (c) resides in Alberta and the person's place of residence is located in the area on election day.

Section 12(1)(b) of the LAEA outlines the voter requirements for a resident of a summer village as:

- (a) the person is eligible to vote under section 47 of the LAEA,
- (b) the person is 18, a Canadian citizens and is named on a certificate of title as the person who owns property with the summer village, or
- (c) the person is 18, a Canadian citizen and is the spouse or adult interdependent partner or a person referred to in subclause (ii).

As a witness, you must be present and see the person sign the petition document.

A checklist for the petition witness is attached as Appendix B.

A sample witness affidavit is attached as Appendix E.

Upon completion of the petitioning process, and prior to submission, signed affidavits from each witness, and a signed statement of the Representative of the Petitioners, must be attached to the petition.

A sample statement is attached as Appendix F.

The statement must indicate:

- (a) that the person named in the statement is the representative of the petitioners, and
- (b) that the council may direct any inquiries about the petition to the representative.

Be aware of the time constraints mentioned earlier that a petition must be submitted no later than 15 days after the date of the last advertisement for financial borrowing bylaws and resolutions and no later than 60 days after the date of the last advertisement for other bylaws and resolutions. Also note that petitioners cannot sign the petition more than 60 days before the petition is filed.

A final checklist for the representative of the petitioners is attached as Appendix C.



# Determining Sufficiency

A petition to council is filed with the CAO of the municipality, who is responsible for determining the sufficiency of the petition in accordance with section 225 of the MGA.

Names cannot be added or removed from a petition once it has been filed with the CAO unless council has passed a bylaw under section 226.1 allowing it. See section 225(2) of the MGA.

The CAO must not count any names that do not comply with the requirements for a petition. These include:

- (a) a signature that is not witnessed,
- (b) a signature on a page that does not have the same purpose statement that is on all other pages,
- (c) a petitioner whose printed name is not included or is incorrect,
- (d) a petitioner whose street address or legal description of land is not included or is incorrect,
- (e) if the date of signing is not included,
- (f) when a petition is restricted to certain persons,
  - (i) who is not one of those persons, or
  - (ii) whose qualifications as one of those persons is not, or is incorrectly, described or set out,  
or
- (g) who signed the petition more than 60 days before the date on which the petition is filed with the CAO, unless a bylaw under section 226.1(1)(e) of the MGA provides otherwise.

See section 225 of the MGA for complete listing.

Section 226.2(3) also requires that each page of the petition contain an identical protection of personal information statement.

Within 45 days of the date when the petition has been filed, the CAO must make a declaration as to whether or not the petition is sufficient. See sections 226 and 226.1 of the MGA.

# Response to a Sufficient Petition

The action requested in a petition directed to the local council requires a response. The response time or action varies with the nature and subject matter.

Two specific examples are:

- a) Council receives a petition under section 231 of the MGA for a vote on an advertised proposed bylaw.

Action: Council must decide not to proceed with the bylaw or must submit the bylaw to a vote of the electors within 90 days after the CAO declares the petition sufficient. If Council submits the bylaw to a vote of the electors, and the vote does not approve the bylaw, all previous readings of the bylaw are rescinded and council cannot give the bylaw any more readings. Council must proceed to pass the bylaw if it is approved by a vote of the electors.

- b) Council receives a petition under section 232 of the MGA for a new bylaw, an amendment or repeal of a bylaw or resolution on a matter that is within the jurisdiction of council. A petition under section 232 of the MGA is not sufficient unless it filed with the CAO within 60 days after the day on which that bylaw or resolution was passed or, where a bylaw under section 226.1(1)(a) extends that period, within the extended period.

Action: Council must, within 30 days of the CAO declaring the petition to be sufficient, give first reading to the bylaw. Council then has the option of passing the bylaw within 30 days of the date of the first reading, or putting the bylaw to a vote of the electors within 90 days of the date of first reading. Council is bound by the results of a vote of the electors.

# Public Vote Bylaws

Council is bound by the results of the vote of the electors under sections 233 and 234 of the MGA. Section 234 of the MGA also outlines the time periods that must be adhered to when petitioning on bylaws that were previously subjected to a public vote.

Section 239 of the MGA states that a council may refuse to receive petitions on the same or similar subject for a period of one year following a vote of the electors.

## Delay of a Vote of the Electors

Section 238 of the MGA states that if a valid petition requiring a vote of the electors is received within 12 months before a general election, council may delay the vote to coincide with the general election.

## Clean Energy Improvements

Ratepayers can petition for a municipality to pass a clean energy improvement tax bylaw, or amend or repeal an existing bylaw under section 390.8 of the MGA. Petitions for these improvements must meet the criteria set out in section 224 of the MGA to be sufficient, unless the municipality has passed a bylaw modifying the requirements under section 226.(1). See sections 390.1 through 390.9 for further information.

## Petitions for Local Improvements

Ratepayers can petition for local improvements under section 393 of the MGA. Petitions for local improvements must meet the criteria set out in section 392 of the MGA to be sufficient. In addition to meeting the general rules for petitions, a local improvement petition must:

- (a) be signed by two thirds of the owners who would be liable to pay the local improvement; and
- (b) represent at least half of the assessed value of the parcels against which the local improvement is to be applied.

Council can, under section 408 of the MGA, impose a local improvement for a sewer if council considers it to be in the public interest and the construction is recommended by a health officer. There is no right to petition against the local improvement in this instance.

Section 409 of the MGA also allows council to assess the cost of constructing private connections for local improvements against the properties involved without the right of petition.

## Additional Information

If you have further questions after reading the applicable sections of the MGA and the LAEA, and reviewing this handout, please contact the Municipal Capacity and Sustainability Branch of Alberta Municipal Affairs at 780-427-2225, toll-free in Alberta by dialing 310-0000 first.

# Appendices



## Appendix A – References to Petitions

Identification of the pertinent sections of the *Municipal Government Act* in regard to petitions.

- 219 rules and scope of petitions
- 221 sufficiency requirements for a petition
- 222 who can petition
- 223 the normal number of petitioners required
- 224 requirements for petition statement, signatures and documents
- 225 counting petitioners to determine sufficiency
- 226 reporting on the sufficiency of a petition
- 226.1 bylaws modifying petition requirements
- 226.2 protection of personal information in petitions
- 229 petition council to hold a public meeting
- 231 petition for a vote on an advertised bylaw or resolution
- 232 petition for a new bylaw, or to amend or repeal a bylaw or resolution
- 233 council's duty on receiving a valid petition
- 234 petitions respecting "public vote bylaws"
- 235 council requirement to comply with a vote on a question
- 238 criteria to delay a vote of electors to a general election
- 239 time limitations on petitions dealing with the same or a similar subject
- 240 minimum times for changes to public vote bylaws
- 390.8 Petitions regarding clean energy improvement taxes
- 392 petition rules modified for petitions for local improvements
- 393 owners can petition for local improvements
- 408 prohibition against petitioning against a local improvement or sewers in special circumstances
- 409 prohibition against petitioning against the cost of connections to a local improvement
- 606 inclusion of an outline of the petitioning procedures in the advertising requirements for a bylaw or resolution

## Appendix B – Witness Check List

### Prior to Collecting Signatures

- Read the relevant sections of the *Municipal Government Act* and the *Local Authorities Election Act*.
- Ensure you have read and understand the Witness Affidavit prior to collecting any signatures. (Appendix E)

### During the Collection of Signatures

- Ensure each petitioner signature that you witness is an eligible elector of the municipality by asking if they are:
  - o A Canadian citizen, over 18 years of age, and a resident of the municipality, **and in the case of a summer village, an owner of the property.**
- Ensure you personally see the petitioner complete the petition document.

### After Collecting Signatures

- Ensure you complete the Witness Affidavit (Appendix E), and that it is properly signed by a Commissioner for Oaths.

## Appendix C – Representative of Petitioners Check List

- Read the relevant sections of the *Municipal Government Act* and the *Local Authorities Election Act*. Ensure you are aware of any municipal bylaw regarding petition requirements.
- Be aware of the number of signatures required for the type of petition you are presenting.
- Ensure the Witnesses are aware of their responsibility.

When a petition is received by the CAO, it **must** include:

- Each page of the petition must contain an identical statement of the purpose of the petition (Appendix D).
- Each page of the petition must contain an identical statement of the protection of personal information on petitions (Appendix D).
- A completed Witness Affidavit for each witness (Appendix E), properly signed by a Commissioner for Oaths.
- A signed and dated Statement of Representative Petitioners (Appendix F).

The personal information contained in this petition will not be disclosed to anyone except the chief administrative officer and the chief administrative officer's dele purpose other than validating the petition.

## Appendix D – Petition by Electors

(pursuant to the *Municipal Government Act* and amendments thereto)

To: The Council of the (type of municipality) of (name of municipality), in the Province of Alberta.

The undersigned persons, being electors of the (type of municipality) of (name of municipality), in the Province of Alberta, hereby petition the council of (name of  
***Accurately state purpose and objectives of Petition in this space.***

**EACH PETITIONER, by signing this petition, certifies that he (or she) is an elector of the (type of municipality) of (name of municipality).**

Signature of Petitioner	Printed Name	Street Address or Legal Land Description	Phone Number	Email Address	I am an elector of this municipality	Date
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	

### NOTES:

1. This form is a suggested form only and is prepared by Alberta Municipal Affairs for the information and convenience of interested individuals. It has no legisla **advice should be sought when a petition is being considered.**
  2. Each page of the petition shall contain accurate and identical statements of the purpose and objectives and on personal information privacy.
  3. In the absence of a street address, specify the legal description of the property on which the petitioner resides.
  4. **Each petitioner shall indicate that they are an eligible elector of the municipality by checking this field.** A Canadian citizen, over 18 years of age, and (See Sections 12, 47 and 48 of the *Local Authorities Election Act* for further information.)
- b) Each person witnessing a signature on the petition is required to sign an Affidavit that to the best of their belief, the persons whose signatures they witness See Appendix E



# Appendix E – Witness Affidavit

## AFFIDAVIT

I, (name), pursuant to the *Municipal Government Act* and amendments thereto, of the (type of municipality) of (name of municipality), in the Province of Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult person.
2. THAT to the best of my knowledge the persons whose signatures I have witnessed on this petition are electors of the (name of municipality).
  - a. An eligible elector, at a minimum, is a Canadian citizen, over 18 years of age, and a resident of the municipality. (See Sections 12, 47 and 48 of the *Local Authorities Election Act* for further information.)
  - b. I personally observed each person complete the petition document.

SWORN (or affirmed) before me at \_\_\_\_\_ )  
\_\_\_\_\_ )  
in the Province of Alberta, \_\_\_\_\_ )  
\_\_\_\_\_ )  
this \_\_\_\_\_ day of \_\_\_\_\_ ) (Signature of person who  
witnessed signatures on the  
petition)  
20\_\_\_\_\_. )  
\_\_\_\_\_ )  
\_\_\_\_\_ )

A Commissioner for Oaths/Notary Public  
in and for the Province of Alberta

\*(PRINT OR STAMP NAME HERE)

MY APPOINTMENT EXPIRES \_\_\_\_\_

\*(Must be legibly printed or stamped).

The personal information contained in this petition will not be disclosed to anyone except the chief administrative officer and the chief administrative officer's delegates, and will not be used for any purpose other than validating the petition.

## Appendix F – Statement of Representative of Petitioners

### Statement of Representative of Petitioners

(pursuant to the *Municipal Government Act* and amendments thereto)

I, (name), of (current address including postal code) in the (type of municipality) of (name of municipality), in the Province of Alberta, state that I represent the petitioners and am the person to whom the municipal council may direct any inquiries with regard to the petition. I may be contacted by phone at \_\_\_\_\_ or email at \_\_\_\_\_.

DATED at the \_\_\_\_\_ of \_\_\_\_\_, in the Province of Alberta, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

---

Witness

Signature of Representative

(Printed Name)

---

**Note:** Use this as the last page of a Petition.



# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Sander/Snowplow RFP Award	
<b>PRESENTED BY:</b> Alexa Levair, Director of Operations & Infrastructure	<b>DATE OF MEETING:</b> 3/27/2023

**PURPOSE:**

To award the contract for supply of a combination sander/snowplow.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek agree to amend the approved capital budget for the sander/snowplow from \$300,000 to \$350,000 and that the funding source be amended from a loan to funding from the Equipment Reserve account number 3100004760 and the Capital Investment Reserve account number 0000004760.

That Council for the Town of Pincher Creek award the sander/snowplow contract to New West Freightliner Inc. (Lethbridge) for a total of \$328,897.00 (excluding GST).

**BACKGROUND/HISTORY:**

\$300,000 was approved in the 2022 Capital Budget for a combination sander/snowplow. Due to supply chain issues especially with vehicles and heavy equipment, no procurement was attempted in 2022. The budget was carried over into the 2023 Capital Budget.

A Request for Proposals was publicly issued on January 27, 2023 and closed on February 17, 2023. The Town received 5 proposal submissions.

Upon review of the submissions and evaluation based on criteria laid out in the procurement documents, the evaluation committee (consisting of 2 Town Staff) found the most advantageous proposal belonged to New West Frightliner Inc. (Lethbridge) with a total price of \$328,897.00 (excluding GST). Expected delivery of the sander/snowplow would not be until Spring 2024.

Due to rapidly changing costs in the supply chain, all proposals included some form of disclaimer regarding price adjustments if supplier parts prices changed during the time the build is in progress. This is understandable and agreeable in the opinion of administration, and as such recommend the budget be approved with a margin of contingency to account for potential cost increases.

As per the Town's Proposal, Tendering and Purchasing Policy #110-94, any procurements over \$200,000 must be approved by Council resolution.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek request additional information from administration.

That Council for the Town of Pincher Creek cancel the procurement and budget for sander/snowplow.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

The need for a sander/snow plow was identified by the Operations Department and the public works fleet coordinator based on current equipment levels, age, and conditions. The sander/snow plow unit will assist the Operations Department in maintaining the expected level of service for snow removal in Pincher Creek.

**FINANCIAL IMPLICATIONS:**

As the sander/snowplow currently has an approved budget of \$300,000, an additional \$50,000 would be required in order to move forward with the procurement.

The 2023 Budget accounted for the sander/snowplow to be funded through a loan (borrowing bylaw) but upon review of reserves, it is recommended that the sander snowplow be funded by reserves.

**PUBLIC RELATIONS IMPLICATIONS:**

No anticipated public relations implications.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration supports the award of the combination sander/snowplow contract to New West Freightliner Inc. (Lethbridge).

**Signatures:**

**Department Head:**

*Wendy Catonio*

**CAO:**

*Angie Lucas*





# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Climate Risk Assessment Results and Open House	
<b>PRESENTED BY:</b> LaVonne Rideout, Community Services	<b>DATE OF MEETING:</b> 3/27/2023

### **PURPOSE:**

Is to share the results of the climate risk assessment completed to date and provide an opportunity for the Council of the Town of Pincher Creek to give feedback. Also, to invite the Council for the Town of Pincher Creek to attend the open house on April 13, 2023.

### **RECOMMENDATION:**

That Council for the Town of Pincher Creek provide feedback on the climate risk assessment results and commit to attending the public Open House on April 13th, 2023 at the Heritage Inn.

### **BACKGROUND/HISTORY:**

The Climate Resiliency and adaptation plan development project kicked off in October 2022 with AllOneSky Foundation in partnership with the Town, Municipal District, and Piikani Nation.

The goal of the project is to develop an idea of the area specific climate risks, the cost of these events, and to finally create a plan for adapting to these vulnerabilities.

To date a full review of the existing state of resiliency has been completed by AllOneSky that analyses existing plans and infrastructure within the area.

A Staff showcase was conducted to provide context of how each department within both Municipalities is affected by the climate and where they see future risks.

The Prairie Adaptation Research Collaborative was contracted to provide climate projections specific to the Pincher Creek area.

A study on the cost of doing nothing is underway to evaluate the cost impact of natural disasters should no adaptation measures be undertaken.

A community Survey was conducted to get an understanding of what the community considers as high priority climate risks.

Using the results of the previous work a risk assessment was conducted with MD and Town staff as well as representatives from Pincher Fire, and Alberta Health Services. This assessment created a risk matrix that will be used to guide the adaptation planning for the Town and MD of Pincher Creek.

An open house has been scheduled for April 13th, 2023 to engage the community on the results of this risk analysis, elicit feedback and provide the opportunity for the community to present possible adaptation strategies. Both the Town and MD council are being invited to attend, and if possible participate during the session to facilitate conversation with residents about the project and preferred adaptation measures.

**ALTERNATIVES:**

Except as information.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**PUBLIC RELATIONS IMPLICATIONS:**

N/A

**ATTACHMENTS:**

Town council presentation - 3115

**CONCLUSION/SUMMARY:**

Administration recommends that council participate in the Climate Resilience process by providing feedback on the climate risk assessment results and commit to attending the public Open House on April 13th, 2023 at the Heritage Inn.

**Signatures:**

**Department Head:**

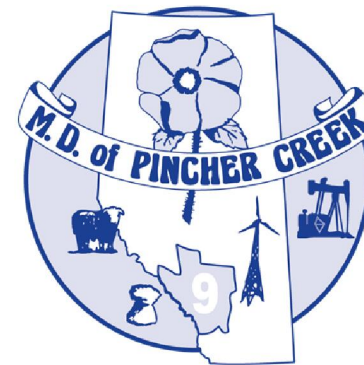
*La Vonne*

**CAO:**

*Angie Lucas*

# CLIMATE VULNERABILITY STUDY

Town and MD of Pincher Creek  
March, 2023



# PURPOSE OF PROJECT

## **ANALYSE FUTURE CLIMATE RISKS**

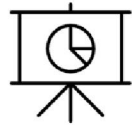
- Identify local risks
- Future climate projections
- Cost of disasters

## **DEVELOP ADAPTATION PLAN**

- Recommended adaptation measures
  - Cost of adaptation measures
- Recommended timelines



# PURPOSE OF PRESENTATION



## REVIEW RESULTS

Comments  
and  
concerns?



## OPEN HOUSE

Request council  
attendance and  
participation

# WHAT'S BEEN DONE?

## ANALYSIS OF CURRENT STATE OF CLIMATE RESILIENCE



**Plans**

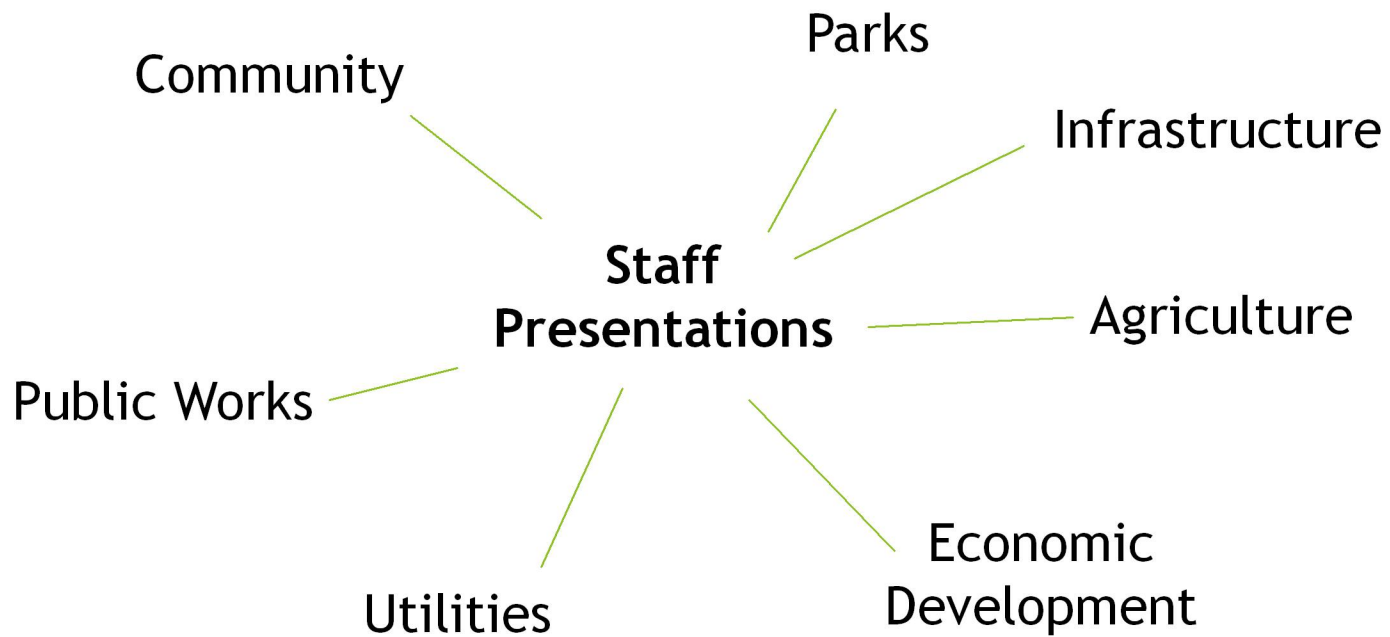


**Infrastructure**



**Policies**

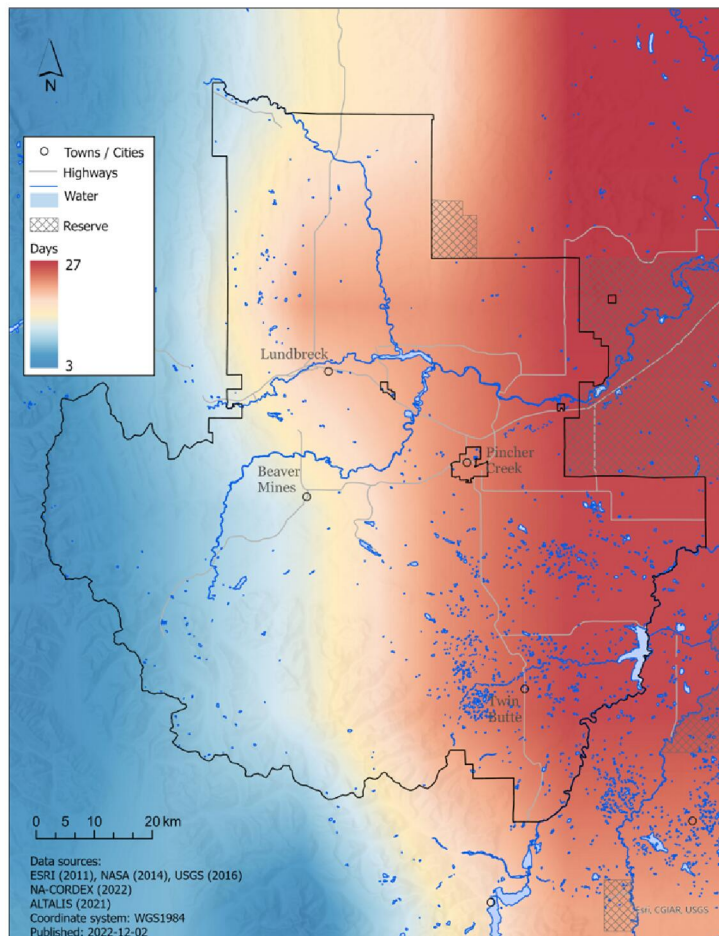
# WHAT'S BEEN DONE? STAFF SHOWCASE



# WHAT'S BEEN DONE? ANALYSIS OF CLIMATE PROJECTIONS

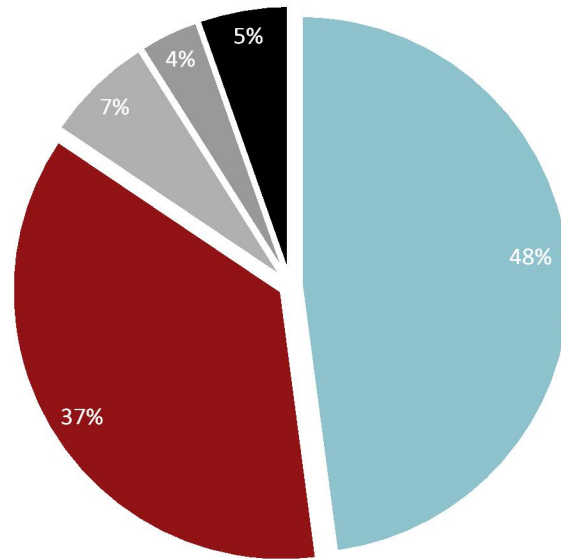
**At 3°C global  
increase ~2060**

**INCREASE IN DAYS  
>30°C**



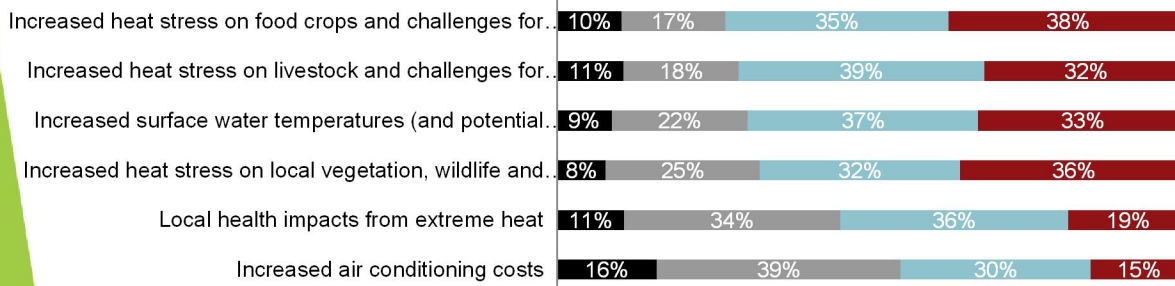


# WHAT'S BEEN DONE? COMMUNITY SURVEY



- Town of Pincher Creek
- MD of Pincher Creek
- Village of Cowley
- Piikani Reserve
- I reside outside the MD of Pincher Creek

■ No effect ■ Minor effect ■ Moderate effect ■ Major effect



## Community Survey



How will the Town and M.D. of Pincher Creek be impacted by climate changes?  
How can we increase our community's resilience?

TO COMPLETE THE SURVEY, GO TO:  
[surveymonkey.com/r/Pincher](https://surveymonkey.com/r/Pincher)

Please complete the survey by **December 23, 2022**.

SCAN FOR SURVEY



Complete the survey for your chance to win 1 of 2 **\$100** gift certificates at a local business!

# WHAT'S BEEN DONE?

## CLIMATE RISK SCENARIO WORKSHOP

### 1) Extreme heat impacts to human health and livestock

<b>Description</b>	Multiple days of extreme heat causes negative impacts to human health	
<b>Climate driver(s)</b>	Hotter temperatures	
<b>Threshold:</b>	28 hot days in a year where temperatures reach +30°C	
<b>Likelihood Scores</b>		
	<b>Historic</b>	<b>Future</b>
	2 [unlikely]	4 [likely]
<b>Potential consequences</b>	Injuries/fatalities (vulnerable populations disproportionately affected including seniors, obese individuals, and those with chronic conditions) Minor discomfort Increased space cooling costs Reduced participation in outdoor activities Increased water demand for both irrigation and drinking Negative health impacts to livestock	
<b>Consequence score</b>	3 (Moderate)	
<b>Risk Score</b>	High	
<b>Notes</b>		
<b>Climate driver(s)</b>	Climate projections show more hot days (+30°C), very hot days (+35°C) and warmer maximum temperatures	
<b>Threshold</b>	30°C is an approximate temperature at which health effects from extreme heat escalate cause increased morbidity and mortality for at-risk populations.	
<b>Historic likelihood</b>	Likelihood score determined based on the Pincher Creek climate projections report.	
<b>Future likelihood</b>	The number of hot days where temperatures reach +30°C are projected to increase from 5 days to 28 days in the Pincher Creek area.	



# RESULTS RISK MATRIX

CONSEQUENCE	Very high (5)					
	High (4)		River flood	Wildfire Drought Water shortage		
	Medium (3)		Overland flood	Dam flood Invasive weed outbreak Vector-borne disease Changing ecosystems	Extreme heat Loss of winter recreation	Smoke
	Low (2)			Hail	Invasive species outbreak Blizzard	Windstorm Freezing rain River flood (ongoing)
	Very low (1)					
			Rare (<1% AP) (1)	Unlikely (1-2% AP) (2)	Possible (2-10% AP) (3)	Likely (10-50% AP) (4)
LIKELIHOOD						

# REQUESTS



**Feedback?**



**Open house**

*April 13<sup>th</sup> 6pm at  
Heritage Inn*





# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Lebel Solar Installation Evolgen Funding Acceptance	
<b>PRESENTED BY:</b> LaVonne Rideout, Community Services	<b>DATE OF MEETING:</b> 3/27/2023

### **PURPOSE:**

To receive approval to accept \$5,000 of funding from Evolgen to purchase solar photovoltaic equipment in support of developing a renewable energy installation and educational display the Lebel Mansion.

### **RECOMMENDATION:**

That Council for the Town of Pincher Creek provide formal approval to accept \$5,000 of funding from Evolgen to purchase solar photovoltaic equipment in support of developing a renewable energy installation and educational display the Lebel Mansion.

### **BACKGROUND/HISTORY:**

Pincher Creek has a very diverse and strong energy history. The area is currently a leader in the energy transition and is showing increasing energy ingenuity when it comes to industry and sustainability. While the community has shown leadership in this area, there is little advertisement or showcasing in public spaces. The Lebel Mansion provides a venue that is open to the public and receives visitors for a variety of events throughout the year where a narrative can start to be developed about the rich energy history and progressive approach to technology.

There has been a rise in interest from the community about renewable energy, specifically how to go about installing it privately.

Developing a publicly available and visible installation provides power savings on site, but also an opportunity for education on the subject, and a platform for displaying the intricacies of the technology.

Evolgen has committed \$5,000 of funding towards this project through the Community Priorities Grant which was applied for in partnership with the Allied Arts Council of Pincher Creek.

### **ALTERNATIVES:**

To not accept the grant funding.

### **IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

No previous studies or plans to our knowledge.

**FINANCIAL IMPLICATIONS:**

The installation is projected to reduce energy costs at the Lebel Mansion by \$700 per year.

The project requires approximately \$20,000 more in funding to meet the budget which is being sought from a variety of organizations.

**PUBLIC RELATIONS IMPLICATIONS:**

The renewable energy installation will be visible to the public and the accompanying educational exhibit will provide an opportunity to visitors to learn about the energy transition and history of energy ingenuity within Southern Alberta. It will also provide information for residents about renewable energy and how to undertake an install it themselves.

The Town must advertise the donation from the Lethbridge Community Foundation on location, in press release, and on all material developed for the project.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration supports Council to accept the \$5,000 of funding from Evolgen to purchase solar photovoltaic equipment in support of developing a renewable energy installation and educational display the Lebel Mansion.

**Signatures:**

**Department Head:**

*La Vonne*

**CAO:**

*Angie Lucas*



# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Energy Management Updates	
<b>PRESENTED BY:</b> LaVonne Rideout, Community Services	<b>DATE OF MEETING:</b> 3/27/2023

**PURPOSE:**

To provide the Council for the Town of Pincher Creek updates around energy savings and management that have been initiated and will be managed by our Municipal Energy Project Lead.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive this as information.

**BACKGROUND/HISTORY:**

The Municipal Energy Manager (MEM) program through MCCAC enables Municipalities to manage their energy use, become more energy efficient, and reduce greenhouse gas (GHG) emissions in their facilities by providing funding to hire a Municipal Energy Manager.

A MEM helps Municipalities by developing an energy management plan, finding energy-saving opportunities, and leading energy and GHG reducing projects. The MEM program supplements the salary of a new or existing municipal employee to serve as the Municipal Energy Manager.

The Town of Pincher Creek and the MD of Pincher Creek collaborated together to apply for and was successful getting a grant for an MEM for our community.

The following report is a list of some of the projects and initiatives that have been recently initiated and are planned for the 23-24 year.

**ALTERNATIVES:**

receive this as information.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

Past updates have been shared.

**FINANCIAL IMPLICATIONS:**

Significant upfront and operating savings into the future.

**PUBLIC RELATIONS IMPLICATIONS:**

There has been increased curiosity and interest in green energy in the community. The municipal governments in Pincher Creek are demonstrating leadership in this area.

**ATTACHMENTS:**

Mar 1 energy update - 3117

**CONCLUSION/SUMMARY:**

Administration is pleased to give updates about this successful collaboration and initiative.

**Signatures:**

**Department Head:**

*La Vonne*

**CAO:**

*Angie Lucas*



## Energy Projects Update

**Town Estimated Annual Energy Savings: \$39,808**

**Town Funding Secured (Total): \$207,199**

**Regional Emissions Reduction (Total): 288 Tonnes**

- **General Updates**

- Pool Endotherm installed Feb. 8, 2023 projected to save \$6,500/year
- Lebel Mansion LED light retrofit completed Dec. 29, 2022
- Industry outreach underway with Westlake, Enel, Evolugen. No response from Vestas, TransAlta, Siemens, Pieridae
  - Enel has verbally committed to long term funding for community support and energy efficiency and education projects.
  - Evolugen has expressed interest in contributing to community projects
- Applied for grants for lighting retrofits for Airport building, Huddleston senior center, and Arena lighting retrofits
  - Received confirmation for one project. Decision was made to focus on airport.
  - Grant confirmation Feb 23, 2023, Fortis would like to deliver personally. Projected award and installation May 2023.
  - Estimated to save \$530/year
- Roof top unit replacement awarded to lowest bidder “Bridge Air” for \$32,033.06 February 3<sup>rd</sup> 2023
  - Expected delivery and install September 2023
  - Current roof top unit at end of life and requires replacement
  - Projected to save \$200/year + maintenance costs
- Maintenance Contract for Arena/MPF and Daycares
  - RFQ released February 13<sup>th</sup>, 2023
  - Site visits completed February 24<sup>th</sup> and March 2<sup>nd</sup> 2023
  - Expect quotes by March 8<sup>th</sup>
  - Expected to extend life of equipment by 10 years and save \$500-\$1,500 annually
- Remove natural gas service from Campground and replace hot water tank with electric.
  - Expected completion and final install April 2023 as weather permits.
  - Projected to save \$500/year
- Furnace replacement in PW building and Airport targeted for spring 2023
- Developing fuel usage tracking system within GIS dashboard for MD fleet
  - Fuel usage report developed December 1, 2022
  - Software contractor has indicated tracking can be implemented in the rest of the fleet with minor hardware and software upgrades
  - Staff working on fixing current issues with existing vehicles and activating features under current system
- Attended Sustainable Communities Conference Feb 7-10, 2023, hosted by FCM. Highlights:
  - Value of investing in adaptation measures to climate disaster. Payout from avoided disaster repair estimated and proven to be between 13:1 and 17:1
  - Inclusion of life cycle costs as a mandatory score within procurement policies. Lifetime costs can be multiple times the capital costs of infrastructure. Identifying these in procurement sets foundation for long term resiliency.

- **EV Chargers**
  - Design complete for Splash Park, MD admin building, MD PW shop, and Castle Mountain Resort Oct, 2022
  - Funding from Enel Green Power received in the amount of \$20,000 USD
  - Grant for remaining funds from SouthGrow secured November 30, 2022.
  - Install complete for PW, Admin and Splash Park charging units sent were incorrect and new units have been shipped.
  - Castle install delayed until spring due to higher excavation costs during the Winter
  - PW Charger installed January 10, 2023
  - Admin charger infrastructure installed, final charger installation pending weather. Estimated completion March 2023.
  - Splash Park Chargers installed February 15, 2023. Delayed commissioning and closeout due to signage and connectivity
  - Software being acquired and set up to collect payments for usage
  
- **Green and Inclusive Buildings Grant**
  - Applied for Multipurpose facility and Arena energy upgrades for 80% of costs up to \$3M February 28, 2023.
    - Upgrades Projected to save \$100,000 per year, 535 Tonnes of emissions, extend operational life and comfort of facility
    - Applying for Federation of Canadian Municipalities Community Building Retrofit Grant for balance of funding
  - Applied for Recreation and Event Center new build grant for 60% of costs up to \$10M February 28<sup>th</sup>, 2023
    - Building will be constructed to Net Zero standards, highest accessibility standards, and include facilities for curling, climbing/bouldering, events, and conferences
  
- **Lebel Solar Installation and Education Kiosk**
  - Budget quote received July 15<sup>th</sup>, 2022 for \$23,052 for solar on the pottery studio roof projected to save \$700-\$1200 per year in utility costs
  - Budget quote for engineering received August 2022 for \$5,000
  - Project to include display in the Mansion to show production levels, information about solar installations, and how residents can install their own in Town.
    - Discussion with Lethbridge College to include Virtual Reality tours and course material
  - Total projected budget \$35,000
  - Lethbridge community Foundation has committed \$10,000
  - Enel Green Power has verbally committed to supporting project
  - Investigation of integrating solar with a shade structure for co-benefits, and to avoid tree shading
    - Budget quote for Shade structure received Jan 18, 2023 for \$26,000
    - Applied for Co-op Community grant in partnership with Allied Arts
  - Total funding and official RFQ expected May 2023.
  - Projected completion and closeout October 2023.
  
- **Lebel Windows and Roof**
  - Updated Window quote received from Chalmers Heritage Conservation (CHC) December 19, 2023 for \$405,015
    - Stage 1: replace and repair all storm windows for \$119,962



- Council Approved additional budget to facilitate grant application
- Heritage Grant application submitted February 1, 2023 requesting maximum \$50,000
- Discussed opportunity to reduce costs through Town staff assisting in project with Maintenance and Recreation Manager
  - CHC in favour of reducing pricing and will submit updated budget April 2023
- Expected grant decision June 2023
- Roof replacement - supporting Rec dept RFP development starting March 2023
  - Expected release April 2023
- **Eco-centre Solar Installation**
  - Awarded to Riteline for 2.4 kW array
  - Microgeneration application complete Sept 28, 2022, neighbouring properties notified as per regulations Sept 6, 2022. No comments received back
  - Install completed November 18, 2022
  - Scheduled to begin generating power Dec. 16, 2022. Delayed due to permitting error.
  - Permitting issues resolved, electrification pending final electrical inspection and Fortis meter revision.
- **Climate Resiliency and Adaptation Plan**
  - \$160,000 funding approved from MCCAC
  - \$140,000 towards the contracted study
  - \$20,000 towards staff wages, training, and community event
  - Kickoff Oct 3, 2022
  - Team: Tristan Walker, David Desabrais, Brett Wuth, and Andrea Hlady
  - Presentation of project plan to MD and Town council Oct 11, 2022
  - Data acquisition started Oct 13, 2022, community showcase complete Nov 8, 2022
  - Survey closed December 23, 2022. Finalized with over 420 responses
  - Risk assessment meeting completed with MD and Town staff for March 1, 2023.
  - Results presentation to Council planned for March 28, 2023. Public open house for feedback scheduled April 13<sup>th</sup>, 2023.
- **Clean Energy Improvement Program**
  - Bylaw passed Oct 11, 2022
  - In discussion with FCM to determine funding
  - FCM has indicated substantial funding has been allocated to Alberta
  - Partnership between MD and Town provides unique format that increases likelihood of success
  - Targeted program development start date Jan 15, 2023
  - Kickoff meeting scheduled for January 25, 2023
  - Targeted program launch date Sept 15, 2023
  - Market study underway to be submitted first week of March 2023
- **MD Ford Lightning**
  - Grant secured from MCCAC for \$14,000
  - Posted to Alberta Purchasing Connection January 11, 2023. Pricing received. Working through path forward to see if local dealership can provide
  - Order bank from Ford not yet open for the XLT
  - Dealers indicate they are only being allotted Lariat and Platinum models
  - Tender received from Marlborough Ford with estimated ETA of September 2023

- Ford has halted new construction due to battery issues which could extend delivery timeline
- Funding final deadline requires receipt of Vehicle by Feb 2024
- Funders are aware of the manufacturing hold up and are working on extension provisions
- **MD Solar Installation**
  - New energy retailer contacted to determine best strategy for installation
  - Begin development of RFP January 16, 2023
  - Target release of RFP March 2023 in preparation for any grant streams
  - Energy retailer recently changed hands and has minimal experience with aggregated generation.
  - Possible grant roll-out in Q2 of 2023
  - Airport selected as location, Nav Canada contacted to identify requirements Feb 26, 2023.





# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Rendezvous 2023 - Returns to the Creek	
<b>PRESENTED BY:</b> Marie Everts, Marketing, Events & Economic Development Officer	<b>DATE OF MEETING:</b> 3/27/2023

### **PURPOSE:**

For Council to review a support request received from the Southern Country Trappers Association for the Alberta Trappers Association "Rendezvous 2023- Returns to the Creek"

### **RECOMMENDATION:**

That Council for the Town of Pincher Creek That the Council for the Town of Pincher Creek provides an in-kind sponsorship of 600 bags, lanyards, and frisbees to the Alberta Trappers Convention Rendezvous by the Creek.

### **BACKGROUND/HISTORY:**

The Alberta Trappers' Association is proud to hold its 48th Annual Rendezvous & Outdoorsman Show in Pincher Creek, AB on July 14 - 15, 2023 at the Pincher Creek Community Centre and Agriculture Grounds.

The ATA is a non-profit, provincial organization that represents and serves the needs of the trapping community in Alberta. The Alberta Trappers' Association also strives to promote outdoor education in communities throughout the Province with a focus on youth. This is accomplished through structured conservation and skill development opportunities, mentoring programs and presentations to schools and youth organizations. Their mission is to ensure that trapping continues in Alberta as a way of life that promotes respect for wildlife and stewardship of the land.

The 2023 Rendezvous will host a coming together of trappers, hunters, researchers and conservationists from diverse communities and cultures across Alberta, Canada and beyond. There will also be representatives from industry, business, government and indigenous communities to celebrate their collective desire to enrich and preserve sustainable use on the landscapes.

This event gathers upwards of 1,000 people from all walks of life and interests. The Rendezvous includes:

- Trade Show with a wide variety of vendors and services
- Workshops and Demonstrations by some of Canada's most skilled and experienced trappers

- Seminars and Presenters profiling world-class initiatives and research partnership projects with Environment Canada and Alberta Universities
- Guest speakers
- Events including the highly attended Ultimate Trapper Competition and Bean Buster Challenge
- Live and Silent Auctions
- Friday Barbeque and Beer
- Saturday Night Banquet and Dance

The Rendezvous was last hosted in Pincher Creek in 2016. The Town of Pincher Creek was a bronze sponsor (\$750.)

The Town of Pincher Creek Events Officer has been in conversation with conference organizers providing local connections and support. The committee has advised that items to support their registration packages would be appreciated. The organizers are anticipating needing 600 of each however the numbers would be dependent on final registration. All items being requested could be allocated to other functions if not used for this event. No additional dollars are being requested.

Additional information on the event can be viewed on their website here:

<https://www.albertatrappers.com/2023-rendezvous>

**ALTERNATIVES:**

That the Council for the Town of Pincher Creek provides sponsorship in the amount of \$\_\_\_\_\_ to the Alberta Trappers Convention Rendezvous by the Creek, to be funded from the general contingency fund account 7412002770.

That the Council for the Town of Pincher Creek receives the request as information.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

n/a

**FINANCIAL IMPLICATIONS:**

A donation could be made from the general contingency fund account 7412002770. Promotional items are budgeted to 62 0000 2510.

**PUBLIC RELATIONS IMPLICATIONS:**

The Return to the Creek will have a positive impact on our local economy, specifically the visitor, hospitality, and service industries.

**ATTACHMENTS:**


- 2023 Rendezvous Invite letter - 3121
- 2023 Sponsorship Form - 3121
- 2023 Trade Show Vendor Application\_ - 3121

**CONCLUSION/SUMMARY:**


Administration supports that the Council for the Town of Pincher Creek provides an in-kind sponsorship of 600 bags, lanyards, and frisbees to the Alberta Trappers Convention Rendezvous by the Creek.

**Signatures:**

**Department Head:**

A handwritten signature in black ink, appearing to read "Shane Ewert".

**CAO:**

A handwritten signature in black ink, appearing to read "Angie Lucas".



## **Alberta Trappers' 2023 Rendezvous Returns To The Creek**

PO Box 6020  
WESTLOCK, AB T7P 2P7  
**780-349-6626**  
info@albertatrappers.com  
[www.albertatrappers.com](http://www.albertatrappers.com)



***The Alberta Trappers' Association is proud to hold  
Our 48<sup>th</sup> Annual Rendezvous & Outdoorsman Show  
in Pincher Creek, AB on July 14th - 15th, 2023  
at the Pincher Creek Community Centre***

## **TRADE SHOW SPACE AVAILABLE**

The Alberta Trappers' Association sees an Alberta where the sustainable harvest and management of wild furbearers is an established and recognized conservation activity integral to our heritage, culture and identity. The ATA is a non-profit, provincial organization that represents and serves the needs of trappers in Alberta. The Alberta Trappers' Association also strives to promote outdoor education to communities throughout the Province with a focus on youth. This is accomplished through activities, mentoring programs and presentations to schools and youth organizations. Our mission is to ensure that trapping continues in Alberta as a way of life that promotes respect for wildlife and stewardship of the land. Our largest fundraising event is the annual Rendezvous.

This **2023** Rendezvous in Pincher Creek, AB will see trappers, other like-minded individuals and businesses from across Alberta and beyond, gather to celebrate the rich tradition of trapping in Alberta. The annual event has taken place for **47** years and is held in various locations across the Province. The Annual Rendezvous includes demonstrations, seminars, speakers, live & silent auctions, a BBQ on **Friday** and a dinner/dance on **Saturday** night. This event attracts outdoorsmen, women and children from all over North America.

Our **Tradeshow** has been very successful in the past. This year, we would like to welcome as many vendors as possible. This is an excellent opportunity to network with trappers and their families from Alberta and beyond. Attached is the exhibit application form. Booths will be allocated on a first come, first serve basis and space is limited. Please fill out the application and return as soon as possible to:

## **Alberta Trappers' 2023 Rendezvous**

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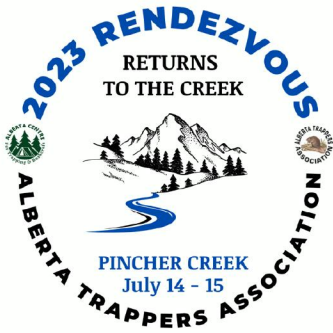
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**More information about this event is also available on our website:  
[www.albertatrappers.com](http://www.albertatrappers.com)**

### **PLEASE READ ALL INFORMATION IN FULL BEFORE SUBMITTING YOUR APPLICATION**

1. The Alberta Trapper's Association (Management) will maintain a security service and take reasonable precautions to safeguard the Exhibitor's property, however, management and /or any of their representatives assumes no liability for loss by the Exhibitor. The Exhibitor shall indemnify the Management and hold them harmless from and against all liability, claims, damages or expenses for or arising out of any act or neglect by the exhibitor in and about the booth.
2. Security will be in place after **Thursday 9pm until 9am Friday** and **Friday 4pm until 9am Saturday**
3. Vendors must leave all exits clear at ALL times.
4. All booths will be assigned by the coordinator. The exhibitor understands that the coordinator may not be able to assign the Exhibitor the space applied for. In the event that more than one Exhibitor applies for the same exhibit space(s), that space will be awarded to the first Exhibitor forwarding the required payment on the said space. The coordinator reserves the sole and absolute discretion to award and allocate exhibit space.
5. Absolutely **NO REFUNDS** after **MAY 31, 2023**. All requests for a refund before **MAY 31 2023**, *MUST come in a written request*. In the event the coordinator receives such a request, 80% of the booth cost will be refunded.
6. A **PAID** booth is a confirmed booth. NSF CHEQUE FEE \$30.00 to be paid by vendor and will lose confirmation of booth.
7. Your cancelled cheque is your **confirmation and receipt. VISA & MC are also accepted.**
8. The applicant will permit the management or any person(s) authorized by them at any time to enter upon and inspect the exhibit space.
9. Good neighbour policy. **No exhibit or display material shall exceed 4' in height in the first 5' of the booth. Exhibits or display materials may be up to and including 8' in height in the rear 5' of the booth.** This guideline ensures that the public does not have an obstructed view of the booths in your aisle.
10. **ABSOLUTELY** no animals allowed at any time in the buildings due to health regulations.
11. Parking for vendors is available on site.
12. Please have all your stock in your booth and ready when the show opens at **9am**. There will be no restocking your booth during the show. Vendors may restock their booths before **9am** and after the show closes on **Friday**.
13. Exhibitor agrees to display only products listed on their application. Two or more firms may not exhibit in a single space unless approved by the Coordinator.
14. **Set up time opens Thursday at 12pm - 9pm**



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**TRADE SHOW APPLICATION  
Alberta Trappers' 2023 Rendezvous**

PO Box 6020  
WESTLOCK, AB T7P 2P7  
**780-349-6626**  
info@albertatrappers.com  
[www.albertatrappers.com](http://www.albertatrappers.com)

**Show Times: Friday 9:00 am – 5:00 pm and Saturday 9:00 am – 5:00 pm**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**BOOTH SIZES & PRICES:**

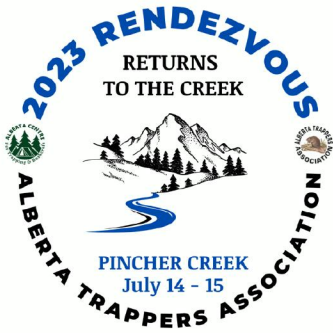
- \_\_\_\_\_ 10 X 10 Booth (includes 3' high drapes, 1 – 8 foot skirted table, 2 chairs) **\$225.00**
- \_\_\_\_\_ 10 X 10 Booth (no drapes, centre aisle, 2 tables, 2 chairs) **\$215.00**
- \_\_\_\_\_ 10 X 20 Booth (includes 3' high drapes, 2 – 8 foot tables, 2 chairs) **\$375.00**
- \_\_\_\_\_ Home based business (1 table, 2 chairs) **\$75.00**

Power required: \_\_\_YES \_\_\_NO

Meal tickets (please indicate quantity required)

- \_\_\_\_\_ Lunch Friday @ **\$18.00** per person
- \_\_\_\_\_ Lunch Saturday @ **\$18.00** per person
- \_\_\_\_\_ BBQ Friday @ **\$40.00** per person
- \_\_\_\_\_ Saturday Banquet @ **\$50.00** per person

**\*\*A PACKAGE CAN BE PURCHASED TO INCLUDE ALL MEALS & BANQUET \*\***



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**By E-Transfer:** atafinance@albertatrappers.com    **Security Word is:** Educate

**By cheque** payable to ALBERTA TRAPPERS ASSOCIATION

**By Credit Card:**

Card #: \_\_\_\_\_ Date: \_\_\_\_\_

Expiry: \_\_\_\_\_ / \_\_\_\_\_ Signature: \_\_\_\_\_

***Please submit this completed form with payment to the mailing address or email***

PO BOX 6020, Westlock, AB T7P 2P7

**780-349-6626**

info@albertatrappers.com

Meal tickets **MUST** be paid in advance. You will receive your meal tickets when you register. Please provide a brief description of products / services / information you intend to exhibit and/or sell at the trade show:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list the names of all people that will be manning your booth throughout the trade show:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We hereby acknowledge that we have read the summary of rules and regulations and agree that these rules and regulations are a part of this contract and those contained herein shall be binding.

Executed by (Print name): \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## SPONSORSHIP OPPORTUNITIES & LEVELS

### EVENT LEVEL \$10,000 and up

You will receive 4 complimentary weekend passes & Trade Show Booth

Includes banner promotion, table promotion, correspondence promotion, web and social media promotion and special recognition at all events including Friday Night Beer Social Bean Buster Challenge and VIP seating for Saturday night banquet.

### GOLD LEVEL \$5,000 - \$9,999

You will receive 4 complimentary weekend passes & Trade Show Booth

Sponsorship Level is for the Dinner Friday Evening. Sponsored event recognition, correspondence, web and social media promotion and VIP seating for Saturday night banquet

### SILVER LEVEL \$2,500 - \$4,999

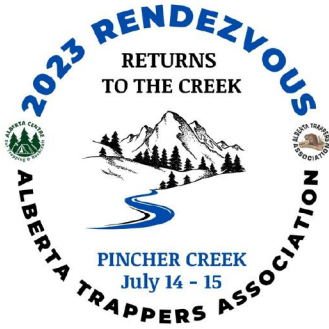
You will receive 2 complimentary weekend passes & Trade Show Booth

Sponsorship level is for listed events selected. Recognition on web and social media

Choose one or more of the following at the **Silver Level**:

- |   |   |
|---|---|
| <input type="checkbox"/> UTC (Ultimate Trapper Competition) | <input type="checkbox"/> Signage            |
| <input type="checkbox"/> Friday Lunch                       | <input type="checkbox"/> Saturday Breakfast |
| <input type="checkbox"/> Friday Supper                      |   |
| <input type="checkbox"/> Friday Evening Entertainment       |   |





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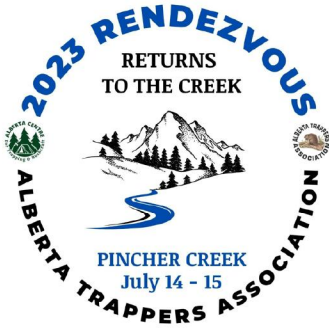


### **BRONZE LEVEL \$1,000 - \$2,499**

You will receive recognition at listed events selected and receive 2 complimentary weekend passes

Choose one or more of the following at the **Bronze Level:**

- Master of Ceremonies
- Knife Sharpening Demonstration
- Beaver Foot Holding Demonstration
- Wolf Management Seminar
- Kid's Corner Event
- Guest Speaker
- Fur Handling Demonstration
- Coyote Snaring System
- Snaring Field Demonstration
- Animal Damage Control Seminar
- Wolverine Trapping Seminar
- Resident Trapping Seminar



## Alberta Trappers' 2023 Rendezvous Returns To The Creek

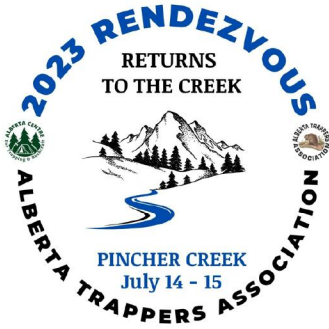
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- TABLE SPONSORSHIP \$250 Per Table** (indicate how many)  
You will receive an 8x10 Framed Company Logo displayed on each of the tables that you sponsor

- FUR HANDLING SPONSORSHIP \$ 100.00/per event**  
Choose at least 1 or more activities of the following

- Beaver Fur Handling
- Black Bear Fur Handling
- Coyote Fur Handling
- Lynx Fur Handling
- Marten Fur Handling
- Otter Fur Handling
- Skunk Fur Handling
- Mink Fur Handling
- Squirrel Fur Handling
- Wolverine Fur Handling
- Wolf Fur Handling



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**2023 Alberta Trappers' Association Rendezvous  
SPONSORSHIP AGREEMENT**

**Sponsor Information:**

Business Name: \_\_\_\_\_  
(this name will appear on recognition signage)

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

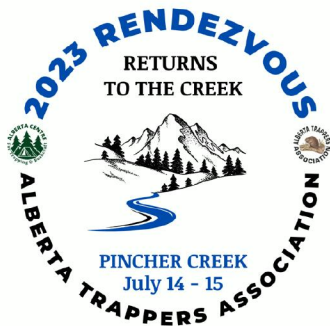
Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TOTAL AMOUNT OF YOUR SPONSORSHIP: \$

**THANK YOU FOR SUPPORTING THE 2023 ALBERTA TRAPPERS RENDEZVOUS!**

**PLEASE MAKE CHEQUES PAYABLE TO:  
ALBERTA TRAPPERS ASSOCIATION  
PO BOX 6020  
WESTLOCK, AB T7P 2P7**



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[info@albertatrappers.com](mailto:info@albertatrappers.com)  
[www.albertatrappers.com](http://www.albertatrappers.com)



### *The Alberta Trappers' Association is proud to hold Our 48<sup>th</sup> Annual Rendezvous & Outdoorsman Show in Pincher Creek, AB on July 14 - 15, 2022 at the Pincher Creek Community Centre*

The ATA is a non-profit, provincial organization that represents and serves the needs of the trapping community in Alberta. The Alberta Trappers' Association also strives to promote outdoor education in communities throughout the Province with a focus on youth. This is accomplished through structured conservation and skill development opportunities, mentoring programs and presentations to schools and youth organizations. Our mission is to ensure that trapping continues in Alberta as a way of life that promotes respect for wildlife and stewardship of the land.

The **2023** Rendezvous will host a coming together of trappers, hunters, researchers and conservationists from diverse communities and cultures across Alberta, Canada and beyond. Also there will be representatives from industry, business, government and indigenous communities to celebrate our collective desire to enrich and preserve sustainable use on our landscapes.

### **Please Join Us**

This event gathers upwards of 1,000 people from all walks of life and interests. The Rendezvous includes:

- **Trade Show** with a wide variety of vendors and services
- **Workshops and Demonstrations** by some of Canada's most skilled and experienced trappers
- **Seminars and Presenters** profiling world class initiatives and research partnership projects with Environment Canada and Alberta Universities
- **Guest speakers**
- **Events** including the highly attended **Ultimate Trapper Competition** and **Bean Buster Challenge**
- **Live and Silent Auctions**
- **Friday Barbeque and Beer**
- **Saturday Night Banquet and Dance**





## Alberta Trappers 2023 Rendezvous Returns To The Creek

PO Box 6020  
WESTLOCK, AB T7P 2P7  
**780-349-6626**

[info@albertatrappers.com](mailto:info@albertatrappers.com)  
[www.albertatrappers.com](http://www.albertatrappers.com)



Also **Major Award Presentations** including, Award of Merit, Arthur E. Robison Memorial, George Kelley Wolf Conservation & Management, Kramer Trapping Family of the Year, Chris Wilke Memorial and Gerald & Christella Plamondon Scholarships.

### All sponsors will receive the following recognition:

- Bulletins and signage at the venue
- Live announcements during the Rendezvous
- Publication in the local newspapers and the Alberta Trapper magazine
- All sponsors of the events are encouraged to provide their own signs to be displayed at their specific event

Additional information can be found on our website: [www.albertatrappers.com](http://www.albertatrappers.com) or by contacting the following:

- Sarah Graham, Chair of the 2023 Rendezvous [southcountry2014@gmail.com](mailto:southcountry2014@gmail.com)
- Alberta Trappers' Association Office [info@albertatrappers.com](mailto:info@albertatrappers.com)
- President Bill Abercrombie [bill@bushman-inc.ca](mailto:bill@bushman-inc.ca)

***The Alberta Trappers Association would like to personally invite you to attend this highly anticipated family event, all are welcome!***

A handwritten signature in blue ink that reads 'Bill Abercrombie'.

Thank you,  
**Bill Abercrombie**  
President, Alberta Trappers Association



# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Lightchasers Conference 2023	
<b>PRESENTED BY:</b> Marie Everts, Marketing, Events & Economic Development Officer	<b>DATE OF MEETING:</b> 3/27/2023

### **PURPOSE:**

For Council for the Town of Pincher Creek to consider a request for sponsorship and support of the 2023 Lightchasers conference.

### **RECOMMENDATION:**

That Council for the Town of Pincher Creek That Council for the Town of Pincher Creek agree to sponsor the 2023 Lightchasers Nature Photography Conference as a “Rise and Shine Sponsor” (\$750) and for it to be funded from the Community Contingency Grant account # 7412 00 2770, and further that a Council designate provides a welcome from the Town of Pincher Creek at the opening of the conference.

### **BACKGROUND/HISTORY:**

Taking place over three days from May 26 to 28 right here in Pincher Creek, Alberta, the conference features presentations by many of the top nature photographers in Canada and from as far away as Scotland. Lightchasers Conference is now the largest nature photography conference in Canada.

Professional speakers will be covering a variety of nature photography topics as diverse as wildlife, astrophotography, minimalism, storm photography, the importance of understanding colour, the mental health benefits of nature photography and so much more. Whether participants are beginners, advanced or somewhere in-between, the Lightchasers conference features an exciting line-up of presentations from 10 of the top pros in the industry.

With over 10 hours of programming and discussion happening over three days, participants will be sure to come away with new techniques and new perspectives for their time in the field and their time in post-processing.

The 2023 in-person conference is sold-out! The vast majority of participants who come from outside Pincher Creek have booked accommodation in Pincher Creek. Meals are not included as part of the conference so it is likely that attendees will be out in the community supporting Pincher Creek's hospitality and service industry.

Lightchasers will be offering virtual conference attendance for the first time this year.

The Town of Pincher Creek provided sponsorship in 2022 of \$500 and the Mayor attended and presented at the opening of the conference.

The economic development officer has met with the conference organizer to create local connections and is in contact with the event organizers to support the event.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek receives the information regarding the 2023 Lightchasers Nature Photography Conference as information.

That Council for the Town of Pincher Creek sponsors the Lightchasers Nature Photography Conference at the \_\_\_\_\_ and for it to be funded from \_\_\_\_\_

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

n/a

**FINANCIAL IMPLICATIONS:**

Funds can be directed for use from the Community Contingency Grant account # 7412 00 2770

**PUBLIC RELATIONS IMPLICATIONS:**

The conference is sold out again this year. The local Pincher Creek economy should see a positive financial impact due to this event being hosted in Pincher Creek. Pincher Creek will continue to be showcased as a beautiful destination to live and explore.

**ATTACHMENTS:**

2023 Partnership Package - Town of Pincher Creek (002) - 3119  
Lightchasers Imagery - 3119

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek sponsor the Lightchasers Nature Photography Conference as a "Rise and Shine Sponsor" of \$750 and for it to be funded from the Community Contingency Grant account # 7412 00 2770 and further that a Council designate provides a welcome from the Town of Pincher Creek at the opening of the conference.

**Signatures:**

**Department Head:**



**CAO:**







Thank you for your interest in sponsoring our second annual **Lightchasers Nature Photography Conference**. We look forward to discussing a variety of ways that The Town of Pincher Creek can partner with us to make this conference a huge success for us all!

The **Lightchasers Nature Photography Conference** is an event unlike any other in Canada, taking place over three days in picturesque Pincher Creek, Alberta; a staging area for some of the most incredible landscapes

in the country including Waterton National Park and Castle Provincial Park. The conference features presentations by many of the premiere nature photographers in Canada including **Rebecca Simrose**, author and astrophotographer **Alan Dyer**, adventure photographer **Alex Buisse**, macro photographer **Dara Ojo**, **Anna Morgan**, **Abbie Reilander** and many more as well as our renowned Keynote Speaker

from Scotland, **Alister Benn**, one of the pre-eminent voices in nature photography the world over. Previous presenters such as Nikon Canada Ambassador **Viktorija Haack**, **Mark Jinks** and **Monika Deviat** will also be in attendance.



In addition to being a wonderful educational event, the **Lightchasers Nature Photography Conference** also offers an opportunity for photography gear manufacturers and outdoor lifestyle brands to market their products to their immediate demographic. After all, if there's one thing that photographers and outdoor enthusiasts are known for, it's for their love of acquiring the newest and most efficient gear for comfortably and effectively working in the field! The event itself is a smaller and more intimate affair with 180 people in attendance but it is packed with programming. Over a dozen presentations plus mini-workshops, field-sessions, portfolio reviews, photo contests and opportunities for our brand partners to do live product demonstrations with our attendees ensuring maximum event exposure. We are also planning to

stream the presentations to interested photographers around the world, creating greater global interest in both our event and your brand as well.

As Lightchasers grows and looks to expand nationally, hosting upwards of two events a year in various locations, we're keen to keep The Town of Pincher Creek as our flagship, annual location and look forward to finding new and innovative ways to continue working with you for many years going forward. If you're interested in working with us to help us achieve our goals of not just becoming a successful, local conference but in also becoming an internationally recognized and must-attend photography event that further highlights the ways that The Town of Pincher Creek continues to be recognized as a world-class destination for photographers across the globe, we're offering several unique ways to maximize exposure and work with a variety of budgets as well.



## Sponsorship Package

We're incredibly excited to work with The Town of Pincher Creek at the **Lightchasers Nature Photography Conference!**

We know that Pincher Creek receives numerous requests for sponsorships every year and that many of these opportunities follow standardized formulas that may not give your brand as direct a consumer experience as you'd like. We're looking to offer you something different. Whether it's through a full-blown event sponsorship, by hosting a *Breakout Session* product demo, or by offering prize support, we've created a variety of options that are innovative and immersive and offer you greater opportunities to directly connect with our attendees to demonstrate the best of what you have to offer!

### **What are our *Breakout Sessions*?**

It's been proven that the most effective form of marketing a product or brand is by putting the product directly in your customer's hand, letting the product sell itself and word of mouth doing the rest. Our *Breakout Sessions* are smaller, on-site or in-the-field product demos and workshops hosted by your reps where they can target key demographics and engage directly with niche segments of our audience. Spaces in our *Breakout Sessions* can be tailored to your needs in terms of size or content. Attendees can be given the opportunity to sign up in advance or they can simply visit your demo table and chat with you one-on-one or in small groups.

By providing these custom experiences, we know that our attendees will fall in love with your area and become long-term visitors, telling their friends all about their experiences along the way.

If this all sounds exciting, please view the following pages to have a look at our various opportunities to see what would work best for your brand! If none of our partnership options are quite right for you, we're happy to have further discussions about how we can provide a sponsorship opportunity that is tailor-made for your needs and budget!

**Lightchasers Title Sponsor - \$5000** (one available - SOLD OUT)

Includes the following:

- one hour presentation time immediately preceding the keynote address on our opening day. Presentation is recorded and available on our YouTube Channel after the event
- premium on-site demonstration and display space
- unlimited on-site or in-the-field *Breakout Sessions* product demonstrations
- brand dedicated content on our YouTube channel
- exclusive brand placement with the Lightchasers logo, including on our website, social media promotion, on-site signage and merchandise
- dedicated on-site signage (pop up banners, etc)
- dedicated social media posts (curated by us and you)
- opportunities to provide blog content on our website
- three nights accommodations for your chosen representative at the Heritage Inn

**Lightchasers Premium Sponsor - \$3500** (two available - SOLD OUT)

What's included:

- one hour presentation time with your brand rep or ambassador during the conference. Presentation is recorded and available on our YouTube Channel after the event
- brand dedicated content on our YouTube channel
- premium on-site demonstration and display space
- unlimited on-site or in-the-field *Breakout Sessions* product demonstrations
- dedicated on-site signage (pop up banners, etc)
- prominent logo placement on our website
- dedicated social media posts
- three nights accommodations for your chosen representative at the Heritage Inn

**Lightchasers Ambassador Sponsor - \$3000** (SOLD OUT)

What's included:

- opportunity for your brand ambassador to be one of our special guest presenters with a one hour presentation time during the conference. Presentation is recorded and available on our YouTube Channel after the conference.
- brand recognition with all posts related to speaker
- brand acknowledgement during speaker's introduction at the conference
- on-site demonstration and display space for in-room *Breakout Sessions*
- prominent logo placement on our website
- dedicated social media posts
- three nights accommodations for your ambassador at the Heritage Inn

### **Lightchasers Presenter Sponsor - \$2000**

What's included:

- become a sponsor one of our renowned guest speakers
- brand recognition with all posts related to speaker
- brand acknowledgement during speaker's introduction at the conference
- on-site demonstration and display space for in-room *Breakout Sessions*
- logo placement on our website
- dedicated social media posts
- logo placement on our on-site signage

### **Lightchasers Brand Partner - \$1500**

What's included:

- on-site demonstration and display space for in-room *Breakout Sessions*
- prominent logo placement on our website
- dedicated social media posts
- logo placement on our on-site signage

### **Rise and Shine Partner (level 2) - \$1000**

What's included:

- sponsor morning coffee on both weekend days
- prominent logo placement on website (breakout tier)
- two social media posts on our channels (one announcing your involvement as sponsor, one with content curated by you)
- opportunity for a blog post on our website (similar content to curated social media post)

### **Rise and Shine Partner (level 1) - \$750**

What's included:

- sponsor morning coffee one day of our event
- logo placement on website
- one social media post on our channels

### **Base Partner - \$500**

What's included:

- logo placement on website

### **In-kind Sponsorship**

If you'd like to partner with us and be a part of our event but a financial sponsorship is not possible, we are looking for prize support to further round out your sponsorship opportunities. We're looking for product donations in the denominations of \$500, \$1500 and \$2000 which will be used as prizes for our photo competition and door prize draw. In exchange we are offering logo placement on our website (size based on financial tier) and social media posts. Companies contributing \$2000 or more in prize support will be offered additional benefits such as product demonstration space and in-room *Breakout Sessions*.







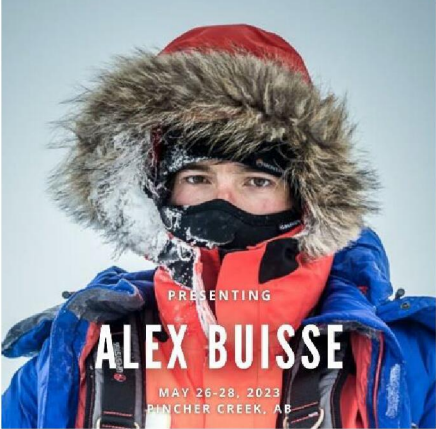
PRESENTING  
**VIKTORIA HAACK**  
MAY 26-28, 2023  
PINCHER CREEK, AB



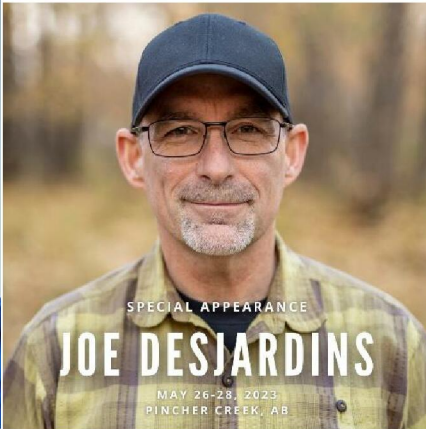
SPECIAL APPEARANCE  
**MONIKA DEVIAT**  
MAY 26-28, 2023  
PINCHER CREEK, AB



SPECIAL APPEARANCE  
**MARK JINKS**  
MAY 26-28, 2023  
PINCHER CREEK, AB



PRESENTING  
**ALEX BUISSE**  
MAY 26-28, 2023  
PINCHER CREEK, AB



SPECIAL APPEARANCE  
**JOE DESJARDINS**  
MAY 26-28, 2023  
PINCHER CREEK, AB



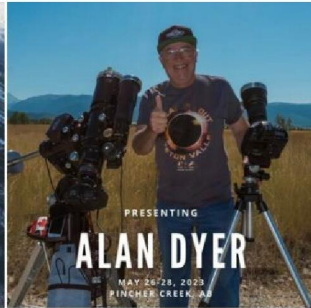
PRESENTING  
**RARE EARTH OUTREACH**  
MAY 26-28, 2023  
PINCHER CREEK, AB



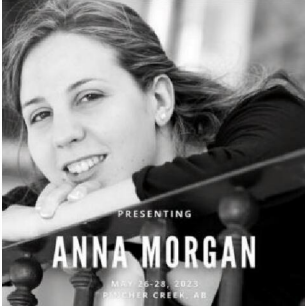
PRESENTING  
**ALISTER BENN**  
MAY 26-28, 2023  
PINCHER CREEK, AB



PRESENTING  
**REBECCA SIMROSE**  
MAY 26-28, 2023  
PINCHER CREEK, AB



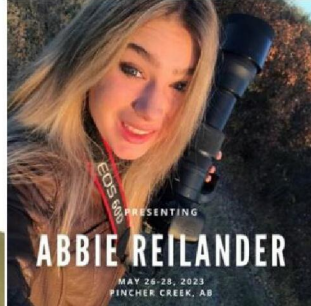
PRESENTING  
**ALAN DYER**  
MAY 26-28, 2023  
PINCHER CREEK, AB



PRESENTING  
**ANNA MORGAN**  
MAY 26-28, 2023  
PINCHER CREEK, AB



PRESENTING  
**DARA OJO**  
MAY 26-28, 2023  
PINCHER CREEK, AB



PRESENTING  
**ABBIE REILANDER**  
MAY 26-28, 2023  
PINCHER CREEK, AB



PRESENTING  
**KYLE MARQUARDT**  
MAY 26-28, 2023  
PINCHER CREEK, AB



HOSTED BY  
**SHANE TURGEON**  
MAY 26-28, 2023  
PINCHER CREEK, AB



PRESENTING  
**KASE FILTERS PRO TEAM**  
MAY 26-28, 2023  
PINCHER CREEK, AB



**Town of Pincher Creek  
COUNCIL DISTRIBUTION LIST  
March 27, 2023**

<b><u>Item No.</u></b>	<b><u>Date</u></b>	<b><u>Received From</u></b>	<b><u>Information</u></b>
<b>1.</b>	Mar 9, 2023	Matthew Halton High School	Career Day Invite
<b>2.</b>	Mar 9, 2023	Courageous K9	Courageous K9 Advertising Information
<b>3.</b>	Mar 9, 2023	Pincher Creek Community Early Learning Centre	Welcome Ola.
<b>4.</b>	Mar 9, 2023	Brenda Rottger	Letter
<b>5.</b>	Mar 14, 2023	TC Energy	NGTL West Path Delivery 2023: Certificate Condition 10 Supplemental Filing
<b>6.</b>	Mar 14, 2023	Alberta Ombudsman	A message from the Alberta Ombudsman
<b>7.</b>	Mar 15, 2023	MD of Pincher Creek	Letter in Support
<b>8.</b>	Mar 13, 2023	Citizen	Letter
<b>9.</b>	Mar 15, 2023	Citizen	Letter
<b>10.</b>	Mar 15, 2023	Alberta Energy Regulator	AER Notification re: release from historic mine
<b>11.</b>	Mar 14, 2023	Evolugen	Sunrise Solar Project Update
<b>12.</b>	Mar 17, 2023	JSG Engagement	In-person Town Halls - Minister of Public Safety and Emergency Services and Minister of Justice
<b>13.</b>	Mar 20, 2023	Citizen	Letter
<b>14.</b>	Mar 20, 2023	Alberta Municipalities	Member Requests for Decisions at Spring Municipal Leaders Caucus
<b>15.</b>	Mar 20, 2023	Alberta Association of Police Governance	AAPG Conference PROGRAM is here!



March 13, 2023

**President**

**Présidente**

Taneen Rudyk  
Councillor  
Town of Vegreville, AB

**First Vice-President**

**Premier vice-président**

Scott Pearce  
Maire  
Municipalité de  
Canton du Gore, QC

**Second Vice-President**

**Deuxième vice-président**

Geoff Stewart  
Deputy Mayor  
Municipality of the  
County of Colchester, NS

**Third Vice-President**

**Troisième vice-présidente**

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City of Vancouver, BC

**Past President**

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Joanne Vanderheyden  
Mayor  
Municipality of  
Strathroy-Caradoc, ON

**Chief Executive Officer**

**Cheffe de la direction**

Carole Saab  
Ottawa, ON

His Worship Mayor Don Anderberg and Members of Council  
Town of Pincher Creek  
962 St. John Avenue  
Pincher Creek, Alberta  
T0K 1W0

**Project Title:** Pincher Creek CBR Building Monitoring and Analysis  
**Application Number:** CBR-22-0012

Dear Mayor Don Anderberg and Members of Council:

On behalf of the Green Municipal Fund (GMF) Council and FCM’s Executive Committee, I would like to congratulate Town of Pincher Creek on its successful funding application for the above-noted initiative.

It is my pleasure to confirm that Town of Pincher Creek has been approved for a grant in the amount of up to \$22,080.

In the near future, Esther Jasmann will contact Town of Pincher Creek to finalize the agreement for this funding. FCM’s obligation to fund the above-noted initiative will only become binding once the agreement is signed.

FCM, in partnership with the Government of Canada, oversees public announcements regarding GMF-funded initiatives. In the coming weeks, our media relations team will contact the lead applicant to discuss the process for a public announcement. Until that time, before making any public statements related to the status of the application process for GMF funding (with the exception of reporting to Council), please contact the FCM media team at 613-907-6395 or by email at [media@fcm.ca](mailto:media@fcm.ca).

24, rue Clarence Street  
Ottawa, Ontario, K1N 5P3

T. 613-241-5221  
F. 613-241-7440

[www.fcm.ca](http://www.fcm.ca)

.../2





Thank you for your interest in GMF. We look forward to working with you to improve the quality of life in your community, and to sharing the results of your initiative with communities across Canada.

Sincerely,

A handwritten signature in blue ink that reads "Alan De Sousa". The signature is fluid and cursive, with the first name "Alan" being more prominent than the last name "De Sousa".

Alan De Sousa  
Chair, Green Municipal Fund Council

ADS/EJ/aj

cc: Chun Liang

